

Minutes  
Missoula Conservation District  
August 12, 2019

**Missoula Conservation District**  
August 12, 2019 at 7:00 pm  
3550 Mullan Rd, Ste 106, Missoula, MT 59808

Missoula Conservation District Attendees: Tim Hall, Chair; Libby Maclay, Vice Chair; Travis Greenwalt, Treasurer; Paul Parson, Supervisor; Art Pencek, Supervisor; Bart Morris, Associate Supervisor; Jen McBride, Staff; Barb Kreis, Staff

Additional Attendees: Ladd Knotek MT FWP; Jason Marks, Chief Deputy County Attorney; Jedd Dunn, Rangeland Management Specialist (Pastureland) NRCS; Greg Neudecker, USFWS, MS-40-19 and MS-41-19; Elissa Chott, Clark Fork Coalition, MS-35-19

Absent: Sidney Wills, Supervisor; Bob Schroeder, Supervisor

**Call Meeting to Order** – 7:03 pm by Tim Hall

**Minutes** – Libby Maclay moved to approve the July 8, 2019 minutes as drafted. Art Pencek seconded the motion. All in favor, motion carried—unanimous.

**Treasurer’s Report** – Travis Greenwalt reported \$21,564.30 in the District checking account.

**Public Comment** – No public comment.

**NRCS Report** – Jedd Dunn updated the board stating that the Missoula Field Office is presently reviewing five E-QIP applications/projects that have an obligation deadline of August 30th. He is working on developing targeted implementation plans (TIPs) this fall under priorities identified during the long-range planning process and will work with the District to set up local meetings.

**Emergency Notices**

**EM-02-19** - Dan West obo Century Link - Bear Creek - Beaver Dam Removal  
Geocode: 04-2090-26-1-01-06-0000

McBride spoke with Rowdy Anderson of Rocky Mountain Contracting on August 2, 2019 regarding the beaver dam on Bear Creek and encouraged him or Century Link to apply for a permit to pull the dam out with equipment. She also informed them that in the meantime, they could pull as much of it out by hand as possible. McBride informed Anderson of the emergency provision over the phone and offered to meet him on site that day but he was not available. A time was scheduled to visit the site on August 5, 2019. McBride met with Justin Anderson of Rocky Mountain Contracting on site and was informed that the communication lines were emergency lines and connected to the USFS Ranger Station in Idaho. Anderson said that he had spoken with MDT and it was perceived to be an emergency and someone at MDT directed them to pull out the beaver dam. Anderson was aware that MDT might not have authority and permitting may be required and wanted to do their due diligence. McBride revisited the emergency provision of the 310 Law with Anderson. Tim Hall and McBride visited the site on August 07, 2019. The Beaver Dam within Century Link’s right of way had been completely removed to drain the pond. The Board questioned the placement of the pedestal and how it got there in the first place. It also discussed the permitted trapping of a male and female beaver at that site.

Art Pencek moved that the action taken to remove the beaver dam, under Emergency Notice No. EM-02-19, is a project under the 310 Law and the work is an appropriate use of the 310 Law emergency provision due to the emergency communications interference issues – Travis Greenwalt seconded the motion. All in favor, motion carried - unanimous

### 310 Permit Applications

**MS-21-19** - Shannon Luikhart - LaValle Creek - Bridge Construction  
Geocode: 04-2325-13-1-01-13-0000

McBride stated she has spoken with Luikhart on-site and several times over the phone to explain that updated bridge designs and dimensions for an appropriately sized crossing are needed. Designs need to include a cross-sectional view, a long profile/elevation view and a plan view with dimensions noted on-site. Luikhart expressed that she had a personal circumstance affecting her ability to get the designs in on time. McBride encouraged her to work with her consultant, Melvin Construction to address the request for updated plans. As of August 12, 2019, no plans had been submitted and the project had been tabled for multiple months.

Travis Greenwalt moved to deny Application No. MS-21-19 due to a lack of complete designs, Art Pencek seconded the motion, motion passed-- unanimous.

**MS-32-19** - Double Arrow Landowners Association (DARLOA) & Donitch - Trail Creek - Bridge/Culverts/Weir Construction  
Geocode: 04-2540-11-2-02-01-0000

On July 25, 2019 the Missoula Conservation District office received a request from Greg Neudecker that Application No. MS-32-19 be ignored and only new applications be considered.

Paul Parson moved to withdraw Application No. MS-32-19 based on the applicant's request. Travis Greenwalt seconded the motion. All in favor, motion carried-unanimous

**MS-33-19** – Double Arrow Ranch Landowners Association c/o Bull Creek Forestry, Teresa Cahoon - Drew Creek - Replace Culvert and Remove Aggraded Sediment  
Geocode: 04-2541-07-2-06-01-0000, 04-2541-07-2-06-03-0000

McBride reviewed the site location and photos. Tim Hall, Ladd Knotek, and McBride conducted a site inspection with Teresa Cahoon and DARLOA Roads Committee Chair, Bill Swain, on August 7, 2019. The culvert is undersized, and the inlet is buried, but the outlet still has water flowing through it despite the surface flow running a different direction over the road. Given the slope, aspect, and existing road approach to this crossing, a small portion of the channel must have aggraded sediment removed and it is recommended that a berm is created near the road and away from the riparian buffer. The Board discussed the need for more detailed plans regarding the stream work and berm placement.

The Board tabled Application No. MS-33-19 pending receipt of a complete application to include design plans outlining the complete project with a cross sectional view, a long profile view, and a plan view. The Board directed staff to provide the applicant with examples.

**MS-34-19** - Double Arrow Landowners Association c/o Bull Creek Forestry, Teresa Cahoon - Unnamed Tributary to Drew Creek - Replace Culvert  
Geocodes: on or near 04-2541-07-2-06-11-0000, 04-2541-07-2-01-23-0000

McBride showed images and stated that the applicant would like to replace the undersized crossing to keep water from running down the road. Hall and Knotek provided Team Member Reports noting that this should be an easy project and increasing the pipe to a 42" squash pipe would increase overall capacity.

Tim Hall moved to make Application No. MS-34-19 a project under the 310 Law and approve the project with modifications in Team Member Reports. Art Pencek seconded the motion. All in favor, motion carried - unanimous.

The project to replace a culvert is approved with the following modifications:

- Use a 42” squash pipe that will accommodate flood flows and limit rise in road surface
- Install using standard crossing best management practices – see enclosures (counter sink the pipe approximately 4-inches to 5-inches on grade, limit areas of disturbance, remove sod mats in a way that sod can be replaced upon completion of installation, etc.)

**MS-35-19** - Gerald Mininger c/o Elissa Chott, Clark Fork Coalition - Bear Creek - Pond Leveler Installation  
Geocodes: 04-2090-26-1-01-06-0000

McBride and Hall reviewed photos of the site which is the same site as Emergency Notice No. EM-02-19. The Board briefly discussed the proposal under Application No. MS-35-19. Since the beaver dam was removed the project is no longer possible. Elissa Chott was present at the meeting. The Board discussed the complexities surrounding beaver conflicts and the complications with a site that is in the utilities and highway right of way. McBride noted her error in not realizing that the Emergency Notice site was the same site as Application No. MS-35-19 until Kreis brought it to her attention. Despite McBride’s efforts to get in touch with Chott, or another representative from the Clark Fork Coalition prior to the emergency action occurring, it is likely that the removal could not have been avoided with the short notice of the emergency. The Board encouraged Chott to submit applications for similar projects in the future.

Tim Hall moved to deem Application No. MS-35-19 “not a project” as it is no longer a possible for the applicant to carry it out at this site due to actions that occurred by Century Link under 310 Emergency Notice No. EM-02-19. Art Pencek seconded the motion. All in favor motion carried – unanimous

**MS-36-19** - Ron Terry - Owl Creek - Debris Removal at Spillway  
Geocodes: 04-2540-28-1-01-16-0000

This project involves removal of vegetation associated with normal maintenance of Placid Lake dam overflow spillway. Knotek stated that there are no pike above the jump and MT FWP is working with the applicant to assure that it remains that way. The Board reviewed images of the site and discussed the project.

Tim Hall moved to make Application No. MS-36-19 a project under the 310 Law and approve the project as proposed. Art Pencek seconded the motion. All in favor, motion carried - unanimous.

**MS-37-19** - Clark Fork Coalition, Jed Whiteley - Miller Creek - Stream and Riparian Restoration  
Geocodes: 04-1977-07-1-01-01-0000, 04-1977-07-1-01-02-0000

McBride reported that this is a project to reduce fine sediment delivery to Miller creek, increase connectivity between the channel and the floodplain; increase the riparian corridor width and woody vegetation cover; enhance aquatic habitat, and increase ecological function of the riparian and floodplain corridor along a 1.5 mile stretch of Miller Creek. Hall and Knotek provided Team Member Reports and Knotek stated that instream work must be completed from July 15 - March 1. The Board discussed the project in terms of raising the channel to restore the historic floodplain vs the proposal to enhance the existing floodplain. It considered the applicant’s efforts with the landowner and discussed the ideal riparian buffers on Miller Creek noting that the revegetation plan and success criteria should be specified and required by Missoula Conservation District.

Tim Hall moved to make Application No. MS-37-19 a project under the 310 Law and approve the project with modifications in Team Member Reports as discussed during the meeting. Art Pencek seconded the motion. All in favor, motion carried – unanimous

Application No. MS-37-19 is approved with the following modifications:

- Complete in-stream work from July 15 - March 1
- A minimum riparian buffer of 10-feet as measured horizontally from the ordinary high-water mark must be maintained at this site (a 25-foot buffer is recommended, and fence enclosures encouraged to minimize browse)
- Maintain District standards for vegetation survival rate (75% of planted vegetation must survive one year from initial planting; 50% of planted vegetation must be evidently viable two years from the project completion date)
- Contact Missoula Conservation District upon initiation of project

**MS-38-19 - Westslope Forest Management Inc., Josiah Denham - Mill Creek - Vegetation Removal**  
Geocodes: 04-2428-35-1-03-03-0000

Missoula Conservation District requested more information regarding a tansy treatment plan, and detailed plans for proposed removal including the area that vegetation is to be removed. Denham contacted the District Office August 10, 2019 and requested that this project be tabled pending retrieval of additional plans.

The Board tabled Application No. MS-38-19 per the August 10, 2019 email request pending receipt of a complete application to include design plans outlining the weed management plan and project area. Application No. MS-38-19 will be on the September 9, 2019 District Meeting Agenda

**MS-39-19 - Jerry Sept obo Alton Sept - Swan River - Tree Removal**  
Geocodes: 04-3107-10-2-01-09-0000

McBride showed images of the site and reported that she and Leo Rosenthal, MT FWP representative, went to the site of this project where the proposal is to remove two trees that have fallen into the Swan River. McBride read aloud Rosenthal's report that noted: the upstream tree is suspended above the substrate with the large root ball still attached. This tree and root ball are currently creating an eddy that has the potential to cause erosion to the immediate bank of the property. Additionally, this tree spans the entire channel and represents a hazard to any river recreation. The second tree is partially embedded in the substrate, is located further away from the immediate bank, and is not creating the same eddy feature that poses a risk to the bank. The second tree does not span the entire channel and does not represent the same type of navigational hazard. The Swan River moves and recruits large woody debris on an annual basis. While removal of trees in the stream is not typically desirable, it is not likely that removing these trees will have an immediate negative impact. The report recommended that the District approve the removal of the suspended tree that is creating the eddy, and they permit the portion of the second tree that is not embedded in the substrate, the embedded portion of the tree would require excavation and would possibly create more harm to the bed and banks of the river.

The dynamic nature of the Swan River was discussed, including channel migration, wood recruitment, and the natural function of wood in the river system. The location of the trees, flow, and location of structures and buildings were also discussed. The Board discussed Missoula County floodplain requirements and conflicts with the recommendation to take out only a portion of the tree. The Board discussed a compromise on the tree removal, allowing one, but not allowing removal of the one that is parallel to main channel flow and would cause more disturbance to the bank.

Art Pencek moved to make Application No. MS-39-19 a project under the 310 Law and approve the project with modifications in Team Member Reports and as discussed during the meeting. Paul Parson seconded the motion. All in favor, motion carried - unanimous.

- Approval to remove the upstream-most tree that is presently spanning the flow of the river and creating an eddy that may erode the bank near your structures
- Equipment must be operated from the bank and not enter the stream channel

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- Do not remove or disturb other vegetation that is on the bank of the river
- Do not remove or alter the tree that is pointed down-stream with the root-ball embedded in the bed of the river as that would require excavation further disturb the bed of the river

**MS-40-19** – Double Arrow Ranch Landowners Association (DARLOA) c/o Greg Neudecker, DARLOA Board Member – Trail Creek – Weir Construction  
Geocode: on or adjacent to 04-2540-11-4-04-31-0000

Greg Neudecker was present at the meeting and McBride reviewed images from the August 7, 2019 site inspection where she, Hall, Knotek and DARLOA landowners were present with Neudecker. Landowners whose names were noted during the site inspection included Pete Feigley, Kapp Johnson, Dan Frye, Bill Swain, Mark Williams, Tom Browder, Tom Donitch, Teresa Cahoon, and Elaine Gbur.

The Board of Supervisors reviewed photos and discussed the project proposed under Application No. MS-40-19. The Board discussed the conceptual proposal to install a log weir structure in Trail Creek to direct base flows into a partially abandoned channel, termed the South Fork in the application, and allow flows above bankfull to go to the recently established channel, termed the North Fork in the application.

The Board discussed a debris jam and aggraded material that created a barrier to the South Fork and directed the majority of flow to the North Fork where a head cut appears to be migrating upstream. The Board discussed unauthorized work that occurred by an unknown individual who cut through logs and dug out aggraded gravel to encourage split flows into the South Fork – the Board noted that it appeared that little, if any, base flow would run into the South Fork had the unknown individual not tampered with the debris jam. Neudecker questioned whether or not the debris jam had been tampered with again since the initial disturbance.

The Board discussed natural migration of channels, valley elevations, and the applicants desire to complete the project to maintain flows in the South Fork for social and economic reasons – understood to be the aesthetic value of stream in the backyard of private properties. Neudecker agreed that the North Fork was lower and was perhaps the more natural direction for the stream channel to take – he also stated that the stream was obviously dynamic and though the South Fork has been manipulated and berms have been build up in the past, when he surveyed the difference in elevations between the two forks, the North Fork was only lower by a couple of inches.

Knotek stated that the downstream culverts are undersized and the crossing on the North Fork needs a bridge. Neudecker stated that the association wants a bridge at that location even if a weir is approved for the South Fork as the HOA has to consider flood waters for the North Fork. McBride noted that last year, the Board of Supervisors recommended a bridge and overflow culverts for the crossing at Rainbow Court and the association implemented a temporary fix for the crossing by filling the saddle of the road. McBride stated that the North Fork is still braided but appears to be stabilizing since last year and pools and riffles are beginning to establish in a main thread. Neudecker stated that the water is damming up behind the undersized culverts and the and there is a channel forming but it is still not stable. The Board noted that the channel will likely stabilize more when a bridge is put in and the channel is no longer forced through undersized poorly placed culverts. Knotek stated it will take major land management to get the South Fork back into a natural state and the floodplain is more intact on the North Fork.

The Board weighed the principles upon which projects are allowed or not allowed under The Natural Streambed and Land Preservation Act. The Board discussed what reasons might be compelling to complete the log weir structure. Jason Marks, Chief Deputy County Attorney, was present at the meeting and asked Hall if he could comment on the law. Marks noted that the law considers biological factors while recognizing the needs of irrigation and agriculture. The Board inquired with the applicant about any rights to the water on the South Fork or a natural reason that the migration of the channel to the North Fork should be altered. Neudecker stated that to his knowledge there were no water rights.

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The Board discussed other sites, such as Rock Creek, where the channel migrated, and though there are water rights on that segment of channel, the creek was still allowed to migrate. The Board elaborated that there are avenues to change the point of diversion with DNRC for circumstances when a channel naturally moves. The Board also noted financial support of an upstream project under the Legacy Grant Program to construct a weir in Trial Creek to improve fish passage at the location of a diversion for the golf course, where a right to the water helped to inform the approval of the project.

Art Pencek moved to accept Application No. MS-40-19 as a conceptual project for review, and to deny the project permit as there is no legal right to divert the water from Trail Creek and the channels migration to the north is considered natural at this location. Tim Hall seconded the motion. All in favor, motion carried - unanimous.

**MS-41-19** – Double Arrow Ranch Landowners Association (DARLOA) c/o Greg Neudecker, DARLOA Board Member – Trail Creek – Bridge Construction & Culvert Replacement  
Geocode: on or adjacent to 04-2540-11-2-02-01-0000

Greg Neudecker was present at the meeting and McBride reviewed images from at site inspection where she, Hall, Knotek, and DARLOA landowners were present with Neudecker. Landowners whose names were noted during the site inspection included Pete Feigley, Kapp Johnson, Dan Frye, Bill Swain, Mark Williams, Tom Browder, Tom Donitch, Teresa Cahoon, and Elaine Gbur.

Neudecker stated that the HOA would like a bridge for better access and that he would like the Board to approve the conceptual idea. See MS-40-19 (above, for additional discussion).

Tim Hall moved to accept Application No. MS-41-19 as a project for review and approve the conceptual plans but table the application pending complete design plans. Travis Greenwalt seconded the motion. All in favor, motion carried - unanimous.

At the applicant's request, the Board agreed with the conceptual idea for the project to construct a bridge and install culverts on Rainbow Court – design plans are required to finish the process of obtaining a permit to do the work.

**MS-42-19** – Streamside Services LLC, Dave Pontrelli obo Carol Stevenson – Ninemile Creek – Bank Stabilization  
Geocode: 04-2528-17-2-01-01-0000

The Board tabled application number MS-42-19 as a project for review pending a site inspection as requested by MT FWP. Application No. MS-42-19 will be on the September 9, 2019 District Meeting Agenda.

### **310 Complaints**

**CM-06-18 (RE: MS-30-18)** – Fred Stout – Clark Fork River – Riprap & Excavation Work  
Geocode: 04-2199-05-1-02-10-0000

McBride stated that the contractor had been in touch and permits were falling in place so the work may occur soon.

**CM-02-19** – Andrew Wilkinson – Butler Creek – Encroachment on Riparian Buffer  
Geocode: 04-2326-18-4-02-13-0000

McBride stated that this complaint remained on the Agenda because action must occur by August 31, 2019 and she will follow up.

### **310 Inquiries & Issues**

McBride noted several 310 inquiries and issues. She stated that Aaron Howard had completed installation of a 60' culvert on Houle Creek and there is a knickpoint above the pipe that may headcut; she is not too concerned about it, given the incised channel and captured flow by the ditch below and the perched culvert above the site. She stated that

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a firm had been in touch with her about the outlet at Big Sky Lake and the District may see an application in the near future. She noted a call into the County Commissioners office regarding a sudden lack of flow and likely hundreds of fish were killed – some discussion ensued regarding the Hanson ranch dam and if the stream could be shocked to capture fish before it is dewatered each year. McBride stated that Steve McAfee was working with a firm to address additional erosion on his property on the Clark Fork River. She noted that the City of Missoula was inquiring about subdivisions and requesting comment, specifically up Rattlesnake Creek. McBride went on site to meet with another representative from Cobblestone/Daniels Addition and erosion on the bank of the Clark Fork River. McBride went to visit a potential build site of Lolo Creek and advised Al Zepeda to apply for a 310 Permit to do the work and she noted that several people have inquired about the sediment piled adjacent to the creek on highway 12. She followed up on a Bridge on Smith Creek with Rosenthal and also visited regarding an inquiry on a tributary to Rumble Creek where Jim Daenzer might install a crossing. The office received an inquiry regarding a downed tree on Mill Creek and Leslie Ames continued to be in touch with the office. Ron Pierce contacted McBride to let her know that he is wrapping things up on the South Fork of Gilbert Creek at Valley of the Moon Ranch.

### **Reports**

County Attorney - Jason Marks addressed a couple of questions from the Board. He discussed handling public topic items not on the agenda under public comments. He noted that the statute of limitations to follow up on a misdemeanor is one year. John Hart, Lead Deputy County Attorney will be back for the September 9 District Meeting.

Montana FWP – Knotek discussed Elbow Lake Dam issues becoming more contentious and the possibility of needing records from the District. The fish barrier is an issue and there are no rights to dam up the lake.

Bitter Root RC&D – No report

District Committees – Hall stated that the Personnel Committee completed McBride’s annual review and discussed hiring a Program Specialist. McBride noted that she needs approval on the draft job description and announcement and when to post. McBride also noted that she needed direction from the Grants Committee and asked if it would like to meet. The committee planned to meet the following week.

Missoula CD Employees – Written reports provided to the Board:

#### ***Jen McBride – Resource Conservationist – July 08, 2019 – August 12, 2019***

310 Administration: Provided drafts and templates to Kreis, reviewed and edited all 310-law related correspondence following the July 8, 2019 District Meeting as needed.; Scanned and forwarded documents to Kreis as needed and conducted on the job training regarding appropriate 310-law communication. Corresponded and assisted individuals regarding 310 projects, complaints, issues or inquiries including locations on the Big Sky Lake outlet, Lolo Creek, Mill Creek, O’Keefe Creek, Houle Creek, Trail Creek, LaValle Creek, Miller Creek, Rattlesnake creek, Donovan Creek and the Blackfoot River and several locations on the Clark Fork River. Met onsite with several landowners as needed regarding 310 inquiries and issues. Coordinated and attended 310 site inspections with Tim Hall, attending Supervisor, and Ladd Knotek MT FW&P representative. Reviewed 310 applications as they arrived and worked with Kreis on processing 310 applications. Coordinated with applicants as needed, scanned applications and forwarded for team member review. Prepared photos for PowerPoint and notes for the July meeting. Corresponded with other agencies regarding 310 projects, inquiries, issues, flooding and complaints as needed.

Conservation Planning/Partnerships: Participated in one conference call regarding upcoming MACD convention hosted by Area V. Corresponded with Weed District and MSU Cooperative Extension as needed. Discussed Long Range Plan timeline with NRCS staff. Reviewed and forwarded grant request information to Grants committee. Corresponded with Travis Ross, Missoula Valley Water Quality District to discuss Channel Migration Zone mapping plans. Reviewed sites for two Riparian Mini Grant proposals. Corresponded with DNRC/MACD/SWCDM/MACDEO as appropriate. Directed inquiries on available grant programs for conservation assistance. Directed inquiries regarding irrigation ditches.

Office Administration: Spent a fair amount of time with Barb Kreis completing on the job training and working to come up with office systems/get her online with her Linc Pass. Met with Personnel Committee for formal review and

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provided committee with information regarding office logistics and proposed announcements/descriptions for new job with the CD. Updated QuickBooks with staff time and discussed some accounting issues with Kreis. Submitted timesheets and time summary to the county. Worked with Barb to ensure preparations of claims, correspondence and other required documentation for District Meeting.

***Barb Kreis – Administrative Assistant – July 08, 2019 – August 12, 2019***

Office Operations: Received and sorted agency mail daily and followed up on all District business correspondence, including electronic correspondence. Attended July 8, 2019 District meeting, took notes and assisted McBride with meeting room setup. Drafted July meeting minutes, draft agenda for August meeting and posted June meeting minutes to MCD website. Attended conference call with Heidi Fleury regarding convention planning. Cleaned and organized desk and files, organized grant files. Reviewed 2016-2019 minutes for GVD Co. project for McBride. Made binders for records management, employee handbook and administrative rules. Worked on adding missing geocodes to master spreadsheet. Updated GVFD Co. document for McBride. Watched Word Press and Sales Force training videos. Reviewed draft version of minutes and agenda from McBride. Made file for new 310 app - added to agenda. Typed 2 encroachment letters. Created letter templates for all situations. Website training with McBride. Updated phone list. Compiled Trail creek research for McBride. Added hyperlinks to August agenda - worked with Kate Arpin on website.

Stream Permit Processing:

Completed and sent out decision letters to applicants from the July 8<sup>th</sup> meeting. Created files from new 310 applications, forwarded applications to Ladd Knotek, FWP. Assigned MS#, added new applications to August agenda with geocode. Made 2 copies of application for site reviews. Typed up Form 272 for all new 310 applications. Worked on site inspection schedules for August 7<sup>th</sup> and 9<sup>th</sup>.

Bookkeeping, Accounting, Reporting, and Recordkeeping:

Completed QuickBooks training with McBride. Printed out Profit/Loss and Balance reports for August 12<sup>th</sup> meeting. Received 3 statements from First Security Bank and verified information in QuickBooks.

Special Assignments:

Worked with McBride on updating and improving office operations.

Other:

Nothing to report

**New Business**

2019 MACD Area V Meeting & Convention Dates:

The Montana Association of Conservation Districts (MACD) – November 19-21, 2019, Kalispell, MT. McBride stated that she'd been asked to present on 310 Emergency Notices and/or find representatives from the county that might be able to present. The Board stated that McBride could spend her time on those things.

McBride noted that the Montana Association of Conservation Districts Area V meeting - September 25, 2019, Hamilton, MT

2019 Missoula Conservation District Meeting new dates for October/November:

The Board discussed the holidays that fall on the second Mondays of October and November and rescheduled the District meeting to the first Monday of the month for both months. The 2019 meetings for October and November are October 7 and November 4

Resource Float – Hall mentioned that he'd discussed doing a resource float with partners, but there was not date or time selected yet.

Correspondence – McBride reviewed recent correspondence including a letter from Montana Association of Conservation Districts asking Districts for nominations for a district employee or supervisor for and employee or supervisor of the year award and an invitation to the 2019 MACD annual convention in Kalispell, November 19-21; she passed the Board a card from Natural Resource Damage Program asking for public comment regarding a proposal of a series of restoration plan amendments; a save the date card from The Flagship Program for August 21

for a reveal party for a new mural in downtown Missoula, a card from Blackfoot Challenge for a summer block party August 14<sup>th</sup> in downtown Ovando and a newsletter from The Missoula Butterfly Housefly House. She mentioned that the Missoula Valley Water Quality District had referred representatives from the EPA to the District office to complete an interview regarding the community involvement plan. Her understanding is that it is supposed to help the EPA move forward engaging with the public and agencies – The Board directed the Paul Parson should be the agent the EPA would contact. She stated there is a watershed restoration planning meeting in Superior on August 14, 2019. Parson indicated he would be there. A representative from SWCDM would also be there.

Other – Nothing to report

**Old Business**

Grant Programs

District Programs:

Riparian Mini Grant Applications– McBride stated that she’d received two Riparian Mini Grant Applications that she’d forwarded to the grants committee. Site visits were conducted by McBride and she thought they were both good projects one was more of a weed management project on the Clark Fork River, while the other is a bank stabilization project that with restore a riparian area to the bank up Ninemile Creek.

Paul Parson moved to approve the two Riparian Mini Grant Applications. Travis Greenwalt seconded. All in favor, motion carried —unanimous.

Other – Nothing to report

DNRC 310 Administration Grant: Signed and dated

DNRC Sponsored:

RRGL Awarded – McBride reported that the RRGL, Grass Valley French Ditch Company was funded through House Bill 652 and she’s been in touch with Carl Saunders (GVFD Co.) regarding the timeline of the project and plans for additional funds. The Grants Committee will meet regarding RRGL Grants.

Other – No other Grants Business to discuss.

MSU Extension/Weed District Collaboration – Fairgrounds – Tim Hall has reached out, but there is no news to update.

Equipment Program – Nothing to report

Other - No other old business to discuss.

**Payment of Bills**

Tim Hall moved to pay the bills. Travis Greenwalt seconded. All in favor, motion carried—unanimous.

**Warrants:**

Ck # 2606	Verizon – District cell phone	\$ 70.05
Ck # 2607	Charter Communications – Internet	\$ 84.99
Ck # 2608	Barb Kreis – reimbursement for headphones	\$ 9.99
	<b>TOTAL</b>	<b>\$ 165.03</b>

**Checks:**

Ck # 1494	Travis Greenwalt – Reimbursement for business meals	\$ 156.00
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	<b>TOTAL</b> \$ 156.00
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**Adjournment**

Tim Hall moved to adjourn the meeting at 10:30 pm. Paul Parson seconded. All in favor, motion carried — unanimous.

<b>Voting Record – CD Supervisor</b>	<b>IN FAVOR</b>	<b>OPPOSED</b>	<b>ABSTAIN</b>
Tim Hall	14		
Libby Maclay	14		
Travis Greenwalt	14		
Paul Parson	14		
Art Pencek	14		
Bob Schroeder		Absent	
Sidney Wills		Absent	

The next Missoula Conservation District meeting is scheduled for Monday, September 9, 2019 at 7:00 p.m. in the USDA Service Center conference room at 3550 Mullan Road, Suite 106, Missoula, MT 59808.

APPROVED