

**Missoula Conservation District – August 10, 2020 at 7:00 pm**  
**Alternate Meeting Location – Virtual/Phone**

**Missoula Conservation District Attendees:** Tim Hall, Chair; Libby Maclay, Vice Chair; Travis Greenwalt, Treasurer; Paul Parson, Supervisor; Art Pencek, Supervisor; Bob Schroeder, Supervisor; Josh Schroeder, Associate Supervisor; Bryan Vogt, Staff; Barb Kreis, Staff

**Additional Attendees:** Travis Lemke, NRCS Supervisory District Conservationist; Klem Krasaitis, NRCS; Al Zepeda (MS-07-20); James Sage (MS-07-20); Ronald Matthew (MS-20-20); Mark and Cassandra Rideg (CM-06-20); Deb Fassnacht, Watershed Education Network (WEN)

**Absent:** Sidney Wills, Supervisor; Bart Morris, Associate Supervisor; John Hart, Senior Deputy County Attorney; Ladd Knotek, MT FWP

**Call Meeting to Order** – 7:05 pm by Tim Hall. Hall provided reminders due to COVID 19. Hall noted that the virtual meeting was held to comply with local guidance pertaining to social distancing and provided guidance to the Board on how to vote while meeting virtually. Hall further requested that participants please mute/unmute themselves as needed, introduce themselves before speaking, and note if they are participating for a specific item on the agenda. Form 273, 310 Permit - Conservation District's Decision, would need to be electronically signed on behalf of the Board, per advisement from John Hart, Senior Deputy County Attorney.

Libby Maclay moved to authorize the modification of normal procedures to allow for electronic signatures on Form 273 for the August 10, 2020 District Meeting. Tim Hall seconded the motion. All in favor, motion carried - unanimous.

**Minutes** – Libby Maclay moved to approve the July 13, 2020 Minutes as presented. Travis Greenwalt seconded the motion. All in favor, motion carried—unanimous.

**Treasurer's Report** – Travis Greenwalt reported \$ 23,366.59 in the District checking account.

**Public Comment** – Deb Fassnacht, Watershed Education Network (WEN), stated the WEN team is assisting with some monitoring both upstream and downstream of the Rattlesnake Creek dam removal project. High school students are conducting recreational surveys on Rattlesnake Creek, including channel spanning pools within the creek. Fassnacht questioned if WEN or volunteers could deconstruct pools created by recreationists and children to help maintain flow in Rattlesnake Creek. The Board discussed that “kid dams” are an issue on many area creeks, but also felt that the permitting process should be followed to modify or remove these structures. It recommended WEN create educational flyers, pamphlets, or signage and contact FWP or Trout Unlimited for guidance. Missoula City Parks & Recreation should be consulted on rules regarding signage in Greenough Park. Fassnacht also requested a spot the next meeting agenda to discuss future partnering opportunities between WEN and the District.

**NRCS Report** – Travis Lemke, NRCS Supervisory District Conservationist, reported that a new Targeted Implementation Plan (TIP) is being considered for Miller Creek to address water quality with an emphasis on riparian health and restoration of an impaired stream. This resource concern was identified through last year's Local Working Group (LWG) input. Lemke introduced Klem Krasaitis, summer intern with the local NRCS office and had Krasaitis provide a brief background on himself and his work with NRCS. Lemke also provided a written report: John, Travis, and Klem have been working on contract development for pre-approved applications for EQIP funding through the Wildfire Adapted Missoula (WAM-fuels mitigation) funding pool and the High Tunnel Initiative since the beginning of June. These preapproved applications should all be obligated for funding within the next few weeks. In addition, staff members have been working on resource concern assessments/ranking for CSP (Conservation Stewardship Program) and

ALE Program (Agricultural Land Easements) applications. Initial site visits and resource assessments for 2021 project work/applications has been ongoing as have certification/payments of conservation practices that are currently funded. Preliminary discussions and associated field work regarding new 2022 TIP proposals have been recently initiated as well.

The Missoula USDA Service Center is currently in Phase 3 of re-opening– meaning we are open (maintaining social distancing with all NRCS staff members) but are not accepting visitors without an appointment (a health screen and mask is required for all visitors and staff before entering the building). Phase 3 still does not permit Conservation District Meetings to be held in our offices but as we move beyond Phase 3, those possibilities will exist, but according to Tom Watson we are still waiting on guidance for this. The table below summarizes phase 3.

Phasing Criteria

Issue	Phase Three
Telework	As required
People in Office	Up to 100% of employees with appropriate cleaning and hygiene practices
At Risk Employees	Telework may be maintained for employees who have provided medical documentation demonstrating they are at higher risk for COVID-19
Travel	Mission essential, time sensitive travel only
Visitors	By appointment only
Common Areas	Open with physical distancing
Office Cleaning	Regular cleaning schedule, with spot cleaning of frequent touched surfaces
Masks	Must be available to all employees. Wear is required for face to face interaction with customers and other employees

**310 Permit Applications**

**MS-07-20 (Re: CM-01-20, Violation)** – Al Zepeda, c/o James Sage, Missoula Engineering – Lolo Creek – Debris Removal and UTV Trail  
 Geocode: 04-2092-33-4-01-05-0000

Bryan Vogt reported that a modified site plan was submitted by James Sage showing the location of the UTV trail a minimum of 30-feet from the ordinary high water mark of Lolo Creek in all locations other than the existing gravel roadway over the top of the berm. Vogt reviewed the modified site plans compared to the original plans submitted with the application. Sage confirmed that the modified plans did relocate all portions of the trail outside of the 30-50 foot riparian buffer on Lolo Creek but that the existing gravel roadway over the berm will remain the same. Sage further clarified that vegetation would be allowed to regrow in areas where the trail had previously been located within the riparian buffer.

Travis Greenwalt moved to accept Application No. MS-07-20 as a project for review under the 310 Law and to approve the project as proposed with the condition of following the modified plans submitted on August 6, 2020 that shows the UTV trail located outside of the 30-50 foot riparian buffer on Lolo Creek. Additionally, native vegetation must be allowed to regrow and occupy all areas of the buffer zone that were included under Violation No. CM-01-20. Paul Parson seconded the motion. All in favor, motion carried – unanimous.

**MS-18-20 (Re: MS-21-15, Completed Irrigation Structure and Fish Screen)** – Kirk Henderson, c/o Rob Roberts, Trout Unlimited on Missoula County property – Rattlesnake Creek – Replace material to improve irrigation withdrawal  
Geocode: 04-2200-14-3-06-09-0000

Vogt reported this project is located at the headgate of the Hughes Fredline Ditch on Rattlesnake Creek previously completed under Permit No MS-21-15 that is located on Tom Green County Park. High pedestrian use and rock removal at the site has led to some erosion near the headgate during high flows. The contractor would take existing, onsite material within the ditch and replace 4 cubic yards of material that eroded from around the headgate. Work will be conducted by hand and if needed, an excavator will be used to move larger rocks. Team member reports from Bob Schroeder and Ladd Knotek recommend approving the project as proposed with completion of all work by October 15, 2020.

Bob Schroeder moved to accept Application No. MS-18-20 as a project for review under the 310 Law and to approve the project as proposed. Tim Hall seconded the motion. Paul Parson abstained. All others in favor, motion carried.

**MS-19-20 (Re: CM-04-19, Violation and MS-01-20, Expired Permit)** – Fred Mills – Clark Fork River – Remove lower section of stairs  
Geocode: 04-2323-07-1-02-12-0000

Vogt reported a new 310 Application (MS-19-20) was received from Mills for removal of the lower section of stairs previously found to be in violation (CM-04-19) of the 310 Law. The new application does include completion of the work by September 1, 2020 as specified by the Board. Permit No. MS-01-20 issued to conduct this work expired on April 30, 2020. Due to the ongoing COVID-19 health crisis, the Board had granted him until September 1, 2020 to remove the stairs pending the approval of a new 310 Application.

Tim Hall moved to accept Application No. MS-19-20 as a project for review under the 310 Law and to approve the project as proposed with the condition of notifying the District office upon completion of the stair removal by the September 1, 2020 deadline. Bob Schroeder seconded the motion. All in favor, motion carried – unanimous.

**MS-20-20** – Ronald Matthew obo Joseph and Martha Martin – Cooney Creek – Bridge Construction  
Geocode: 04-2992-06-2-01-11-0000

Vogt reported the proposed project is for replacement of an existing bridge across Cooney Creek outside of Condon. Vogt reviewed the 310 Application, including hand drawn plans and photos submitted by the applicant, noting that the application was received after the August site inspection deadline. The Board noted that the plans did not include a freeboard measurement and stated that this should be addressed during a site inspection. Ronald Matthew was shown to be participating in the virtual meeting, but he was unable to speak to the project due to technical issues with the virtual meeting format.

Bob Schroeder moved to accept Application No. MS-20-20 as a project for review under the 310 Law but postpone further action pending a site inspection and consideration of team member reports. Libby Maclay seconded the motion. All in favor, motion carried – unanimous.

### 310 Complaints

**CM-03-20 (Re: MS-14-20, Denied, MS-14-19, Expired Permit)** - Marie Ann Zens Kimerly – Lolo Creek  
– Bank Stabilization  
Geocode: 04-2091-33-3-01-04-0000

Vogt reported the Board denied Application No. MS-14-20 and issued Complaint CM-03-20 for the addition of concrete blocks into the stream at the July 13, 2020 District Meeting. Vogt further reported on the language included in the MS-14-20 Application denial letter and the CM-03-20 Complaint letter, subsequent phone conversations with Kimerly to discuss possible resolution of the complaint, and the two letters received from Kimerly as email attachments dated July 21, 2020 and August 4, 2020. Vogt also relayed correspondence with Todd Kliez regarding details on how the County Floodplain office handles official complaints other entities submit to their office. The Board reviewed both letters submitted by Kimerly including photos attached to the August 4, 2020 letter showing that the concrete blocks had been removed from the channel and riparian area of Lolo Creek with explanation that all work was conducted by hand.

Art Pencek moved to dismiss Complaint CM-03-20 due to the action taken by Kimerly to remove the unpermitted materials from Lolo Creek. Travis Greenwalt seconded the motion. All in favor, motion carried – unanimous. Any additional measures proposed to address bank erosion issues at this site, including but not limited to, placement of fill, excavation, or equipment use will require submission of a 310 Application prior to conducting any work.

**CM-04-20** – Howard and Susan Mitchell – Clearwater River – Vegetation Removal  
Geocode: 04-2540-10-1-02-15-0000

Vogt reported a complaint was received July 16, 2020 regarding mowing of vegetation and addition of rock along the banks Mitchell's property on the Clearwater River. Mr. Mitchell was contacted by phone on July 21, 2020, informed of the 310 Law, and asked to cease further work. A complaint letter was also sent. A site inspection was conducted August 5, 2020 with Bob Schroeder and Ladd Knotek attending. The Board reviewed photos showing that no additional work had taken place since the landowner had been contacted and the existing vegetation was regrowing where it had been mowed. The Board determined that the work was conducted without a valid permit and a violation of the 310 Law, but it also discussed the owner's willingness to cease all these activities.

Bob Schroeder moved to dismiss Complaint CM-04-20 with the requirements that all vegetation removal along the riparian area of the Clearwater River stops immediately, the existing vegetation is allowed to regrow in the area it was mowed, and no further placement of rock or other material is conducted along the banks or riparian zone of the Clearwater River on the Mitchell's property. Paul Parson seconded the motion. All in favor, motion carried – unanimous.

**CM-05-20** – Debra Beaudette – Clark Fork River – Vegetation Removal  
Geocode: 04-2200-13-4-15-01-0000

Vogt reported this complaint was forwarded to the District by Montana Fish, Wildlife, and Parks as an anonymous public complaint of mowing and clearing of brush on property next to the Clark Fork River owned by sisters Debra Beaudette and Amy Shulund. A complaint letter dated July 29, 2020 was sent after Vogt contacted Beaudette by phone, informed her of the 310 Law, and asked that further work cease. A site

inspection was conducted August 5, 2020 with Bob Schroeder and Ladd Knotek attending. The Board reviewed photos showing that the lawn had been mowed close to the river and that woody vegetation next to the bank had died from unknown causes. During the site inspection, Beaudette expressed concern over noxious weeds next to the river, but stated no herbicide spraying or cutting of willows had taken place. The Board determined that the work was conducted without a valid permit and a violation of the 310 Law, but it also discussed the owner's willingness to cease all these activities and modify future practices.

Bob Schroeder moved to dismiss Complaint CM-05-20 with the requirements that an extra 5 feet of lawn be left unmowed along the riparian area, no more clearing of native woody vegetation along the banks takes place, and noxious weed treatment only consists of selective removal by hand. Paul Parson seconded the motion. All in favor, motion carried – unanimous.

**CM-06-20** – Mark and Cassandra Rideg and William Rideg – Spring Creek – Dam Building/Maintenance  
Geocode: 04-2427-07-1-01-01-0000 and 04-2427-07-1-02-08-0000

Vogt reported a complaint was received regarding work being conducted to build a channel spanning dam on Spring Creek, a tributary of Ninemile Creek. Vogt conducted a site visit to the neighbor's property on July 31, 2020 at which time he was able to make contact with Mark and Cassandra Rideg who granted permission to access the site. An instream pond was observed on the Rideg's property along with recent maintenance of the dam involving excavation and fill within the channel of Spring Creek. The Rideg's stated the pond had been in place since they purchased the property in 1999, and they use it to meet their irrigation water rights from Spring Creek. The property boundary is such that the dam and part of the pond is located on Mark and Cassandra's property and part of the pond is located on William Rideg's property. Vogt discussed the requirements of the 310 Law during the July 31, 2020 site visit and issued a complaint letter. A site inspection was done August 5, 2020 with Bob Schroeder and Ladd Knotek attending. Their reports indicated that work had been completed on an instream pond on Spring Creek without applicable permits.

The Board discussed the location of the pond within the channel of Spring Creek, construction and maintenance of the dam that spans the stream channel, and the landowner's water rights associated with Spring Creek. The Board also discussed the length of time the pond has been in place and the Rideg's willingness to consider moving the pond off the active channel. The Board recommended that the Ridegs work with the DNRC Water Resources Division to verify the allowable beneficial use(s) and period of use of their water rights, along with any other requirements that should be taken into consideration for the pond's design. Mark and Cassandra Rideg were shown to be participating in the virtual meeting, but they were unable to speak to the matter due to technical issues with the virtual meeting format.

Art Pencek moved to postpone further action on Complaint No. CM-06-20 pending the receipt and review of a 310 Application that includes plans to move the pond off the channel of Spring Creek and to reestablish the stream channel around the pond with the condition that the application needs to be submitted prior to the October 2020 Board meeting. Bob Schroeder seconded the motion. All in favor, motion carried – unanimous.

### **Existing Violations**

**CM-04-19 (Re: MS-01-20, Expired Permit)** – Fred Mills – Clark Fork River – Work on Bank – Stairs  
Geocode: 04-2323-07-1-02-12-0000

See MS-19-20 (Re: CM-04-19, Violation and MS-01-20, Expired Permit) above under 310 Permit

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Applications for more discussion

**CM-06-19** – Betty Miller – Rattlesnake Creek – Vegetation Removal  
Geocode: 04-2200-11-3-06-01-0000

Vogt reported that Miller submitted a letter dated July 31, 2020 requesting to leave the two felled trees in Rattlesnake Creek to serve as a natural part of the riparian system. The Board reviewed the letter from Miller and photos taken by Vogt on July 24, 2020 from the adjacent public trail the showed the felled trees in the same location as previously observed on September 26, 2019.

Art Pencek moved to dismiss Complaint CM-06-19 and send a letter to Miller stating that if she is required to remove the felled trees from Rattlesnake Creek by a different government entity, a 310 Application needs to be submitted prior to conducting any work. Tim Hall seconded the motion. All in favor, motion carried – unanimous

**CM-08-19 (Re: CM-02-20, Violation & MS-04-20, Denied)** – James Schlinger – Barber Creek – Excavation on Creek and Banks  
Geocode: 04-2992-19-1-01-11-0000

See CM-02-20 (Re: CM-08-19, Violation & MS-04-20, Denied) below for more discussion.

**CM-01-20, Violation (Re: MS-07-20)** – Al Zepeda – Lolo Creek – Vegetation/Debris Removal  
Geocode: 04-2092-33-4-01-05-0000

See MS-07-20 (Re: CM-01-20, Violation) above under 310 Permit Applications for more discussion.

**CM-02-20 (Re: CM-08-19, Violation & MS-04-20, Denied)** – James Schlinger – Barber Creek – Excavation on Creek and Banks  
Geocode: 04-2992-19-1-01-11-0000

Vogt reported the District received a check from Schlinger in the amount of \$500.00 (five hundred dollars) for the 310 Violation fine issued under Complaint No. CM-02-20 at the July 13, 2020 meeting, but no additional correspondence or 310 Application has been received for remedy of the work conducted that was found to be in violation of the 310 Law under both CM-08-19 and CM-02-20. The Board reviewed the letter sent to Schlinger dated July 20, 2020 that included a timeline of recent correspondence and restated its requirement that Schlinger needs to submit a new 310 Application that details work planned to remedy Violations No. CM-08-19 and CM-02-20. The Board clarified that a single 310 Application can be submitted to remedy both violations.

Art Pencek moved that an additional letter be sent to Schlinger specifying the requirement of submitting a new 310 Application to remedy the work conducted without a permit under Violations No. CM-08-19 and CM-02-20. Bob Schroeder seconded the motion. All in favor, motion carried – unanimous.

### **310 Inquiries & Issues**

Building Sites: Vogt reported on several inquiries regarding stream buffer zones as they relate to building new houses.

Petty Creek – Vogt reported on receiving a new 310 Complaint after the meeting agenda deadline that

involves digging in the creek to remove a downed tree, along with bank and streambed modifications. This landowner may have a prior complaint/violation from 2017. A site visit will be scheduled.

Lolo Creek – Vogt reported that staff have been contacted multiple times by a landowner on the lower section of the creek regarding his bank erosion issue that was first brought to the Board's attention in July.

Bitterroot River – Pencek asked about a trail that has been excavated along the Bitterroot River that might be an encroaching within 50 feet of the river. No staff or Supervisors were aware of this trail.

Rattlesnake Creek – The Board discussed the issue of small dams being created by kids/recreationists. The Board expressed preference for promoting education on how the dams impede fish migration over regulation of the dams.

## **Reports**

County Attorney – John Hart absent; no report provided.

Montana FWP – Ladd Knotek absent; no report provided.

Bitterroot RC&D – Libby Maclay reported receiving an update email from the Administrator. No meeting had occurred in the last month.

District Committees – Tim Hall reported the Personnel Committee reviewed several applications for the Resource Conservationist position. The committee interviewed 5 initial candidates and selected 3 for the second round of interviews, but they were unable to fill the position as an agreement could not be reached during negotiations with the selected candidate. The job announcement has been reposted as open until filled. The Board expressed appreciation to Hall, Maclay, and Parson for their help and time with the hiring process. Budget Committee and Grants Committee meetings will be scheduled soon.

Planning Board Update – Josh Schroeder reported there has been a lot of good proactive work being done on the Mullan area master plan. Planning is underway for over 6,000 units that will accommodate 18,000 people. The area includes a portion of Grant Creek that the Board may not currently take jurisdiction, but a 150-foot buffer on both sides of the creek is currently included in the plan.

Missoula CD Employees – Vogt reported that written employee reports were provided in the Supervisors' packets.

*Barb Kreis - Administrative Assistant - July 13, 2020 – August 9, 2020*

Office Operations: Received and sorted agency mail daily and followed up on District business correspondence. Attended July 13, 2020 virtual District meeting and took notes. Drafted July meeting minutes. Participated in final staff meeting with McBride to discuss staff transition updates and review the use of Box and Salesforce. Drafted agenda for August 10, 2020 meeting and posted June meeting minutes to District website. Added deadline dates to website calendar and posted Agenda.

Stream Permit Processing: Completed and sent out decision letters to applicants from the July 13, 2020 meeting. Updated PowerPoint presentation for August 10, 2020 virtual meeting. Added August 10, 2020 agenda to website. Updated 310 Spreadsheet with new 310 applications. Created files for 3 new 310 applications. Emailed various documents to Vogt as needed. Created site inspection schedule, emailed and called applicants and created folders of schedule and applications for staff, Knotek and Supervisor.

Bookkeeping, Accounting, Reporting, and Recordkeeping: Emailed July claims form to Jacque Harris. Prepared Profit/Loss and Balance reports for August 10, 2020 meeting. Entered July claims into QuickBooks. Reconciled July bank statements. Reconciled DA Davidson July statement. Completed bills claims form for August 10, 2020 meeting. Updated Supervisors claims quarterly claim form.

*Bryan Vogt - Program Specialist - July 13, 2020 – August 9, 2020*

Program Assistance: Correspondence on Equipment, Grants, and Pollinator Programs as noted below. Participated in second round interviews of Resource Conservationist candidates as directed by the Personnel Committee. Updated and reposted Resource Conservationist job announcement per instruction from T. Hall.

Office Administration (temporary assignment): Assisted T. Hall and McBride in hosting the virtual July 13, 2020 Board meeting held remotely via Zoom. Reviewed, edited, and finalized July 13, 2020 meeting minutes prepared by Kreis. Submitted bi-weekly timesheets and labor distribution summaries to county payroll. Entered June county report in QuickBooks; worked with T. Greenwalt to enter a new QuickBooks deposit subaccount. Participated in final staff meeting with McBride to discuss staff transition updates and review the use of Box and Salesforce. Began using Box as primary data storage and file sharing site for District staff. With assistance from Kreis, finalized August Board meeting agenda and associated documents. Set up Zoom invitation for August Board meeting.

310 Law Administration (temporary assignment): Reviewed and edited 310 Law related correspondence following the July 13, 2020 District meeting. Corresponded and assisted individuals regarding 310 Law related projects, complaints, issues, or inquiries including locations on Lolo Creek, Butler Creek, Mill Creek, Madison Creek, Rattlesnake Creek, Spring Creek, Petty Creek, the Clearwater River, the Blackfoot River, and the Clark Fork River. Reviewed new 310 Applications for completeness. Conducted initial site visits for 310 Complaints on the Clearwater River and Spring Creek. Conducted 310 Inquiry site visits to a site on Rattlesnake Creek and two sites on Mill Creek. Worked with Kreis on organization of 310 site inspections for August 5, 2020. Attended site inspections with B. Schroeder and L. Knotek. Initial use of Salesforce online database for 310 file storage and management; early conversations with Kreis on developing protocols for Salesforce data entry.

Technical Assignments: Moved no-till drill within parking lot to accommodate facilities maintenance. Performed minor repair to trailer's emergency brake system. Handled one drill rental that resulted in early return and refund due to renter's inability to properly calibrate the drill to their needs. Took reservation for a September drill rental. Corresponded with West Virginia Extension Agent on questions regarding the trailer used to haul the drill.

Communication and Outreach: Reviewed email correspondence from Nicole Mitchell regarding the finalized program for The Flagship Program's Summer Outdoor Conservation Camp funded by both District and DNRC Education Mini-Grants. Updated the District's website including events on the Opportunities page, staffing changes on the Board and Staff page, and the reposting of the Resource Conservationist job announcement. Correspondence with partners on the proposed Roadside Pollinator Habitat Project regarding the no-till drill specifications and a habitat survey of the new proposed plot location along Highway 93 between Lolo and Florence.

Other Reports – Bob Schroeder reported that he, Knotek and Vogt toured the Rattlesnake Dam removal project with Rob Roberts from Trout Unlimited on August 5, 2020. Schroeder stated the project looked good and will open quite a bit of the stream for fish above the dam site.

## **New Business**

### Correspondence

MACD/SWCDM – Vogt reported that Kate Arpin stepped down from her position as the technology and communications coordinator with MACD/SWCDM. This may result in limited assistance with website and email issues. Rebecca Boslough was hired recently as the new MACD executive director. All Area meetings

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will be held virtually this year.

Mill Levy and Budget – Vogt reported that the 2020 Certified Taxable Valuation Information form was received from the Montana Dept. of Revenue and will be used to figure the FY21 mill levy computation form to be sent to the county. The Board did not know of any immediate need to take action on a FY21 Budget.

310 Rule Updates – Vogt reported that Kreis recently corresponded with Jason Garber at DNRC regarding updates to the District's Administrative Rules.

Other New Business – Nothing to report

## **Old Business**

### *Stakeholders*

DNRC State Lands – Lease Sites – Nothing new to report, but this issue will remain on the agenda for future discussion.

Lolo Watershed Group – Partnership – Hall reported that he reached out to Travis Ross, chair of the Lolo Watershed Group, regarding potential projects in the Lolo Creek drainage, but there are no additional details to provide at this time.

MSU Extension/Weed District – Fairgrounds Building – Hall reported on updated building plans received from Jerry Marks regarding allocation of space, but there is no new information on the budget or costs. The plans show Missoula Conservation District being allocated 3% over the overall building space equating to 611 square feet of office space with 205 square feet of circulation space.

## **Programs**

District Grant Programs – Nothing to report

Other District Grant Programs – Nothing to report

DNRC Grants – Nothing to report

Other DNRC Grants – Nothing to report

Equipment Program – Vogt reported the no-till drill was moved temporarily within the parking lot due to facility maintenance, a repair was performed on the trailer emergency brake cable, and a rental was returned early and the charges refunded due to the renter not being able to calibrate the drill to their need of 100 lbs/acre.

Pollinator Program – Nothing to report

Other Old Business – B. Schroeder inquired about the status of the Lolo-Maclay Ditch fish screen off of Lolo Creek. Vogt stated he was invited by Todd Kliez, County Floodplain Administrator, to participate in a site inspection being conducted by Todd and the US Army Corps of Engineers, but he was unable to attend.

**Payment of Bills**

Tim Hall moved to pay the bills. Travis Greenwalt seconded. All in favor, motion carried—unanimous.

**Debits/Deposits:**

07/13/20	Zoom monthly payment for Bryan Vogt	\$ 15.55
07/22/20	Home Depot – Clevis Pin for No Till Drill	\$ 3.97
07/22/20	Home Depot – Rope Reel, Ferrule & Spring Link for No Till Drill	\$ 10.43
07/18/20	Box – 4 business account licenses	\$ 88.28
07/15/20	REI – Gift card for McBride	\$ 200.00
	<b>TOTAL</b>	<b>\$ 318.23</b>

**Checks/Deposits:**

		<b>Payment</b>	<b>Deposit</b>
08/03/20	Schlinger 310 Violation/Fine payment		\$ 500.00
07/26/20	Refund to Marvin Ahlstrand for No Till Drill	\$ 289.35	
07/23/20	No Till Drill rental to Marvin Ahlstrand		\$ 289.35
	<b>TOTAL</b>	<b>\$ 289.35</b>	<b>\$ 789.35</b>

**Warrants:**

Chk # 2748	Verizon – District Cell Phones	\$ 108.44
Chk # 2749	Charter Communications – Internet	\$ 99.99
Chk # 2750	First Interstate Bank – Gas card	\$ 51.96
Chk # 2751	Truax – No Till Drill parts	\$ 36.56
Chk # 2752	John Kamman – Sales Force Setup and Deploy	\$ 2,000
	<b>TOTAL</b>	<b>\$ 2,296.95</b>

**Adjournment**

Tim Hall moved to adjourn the meeting at 9:31 pm. Paul Parson seconded. All in favor, motion carried — unanimous.

<b>Voting Record – CD Supervisor</b>	<b>IN FAVOR</b>	<b>OPPOSED</b>	<b>ABSTAIN</b>
Tim Hall	14	-	-
Libby Maclay	14	-	-
Travis Greenwalt	14	-	-
Paul Parson	13	-	1
Art Pencek	14	-	-
Bob Schroeder	14	-	-
Sidney Wills	Absent	-	-

The next Missoula Conservation District meeting is scheduled for **Monday, September 14, 2020** at 7:00 p.m. Meeting location to be determined.