

Minutes
Missoula Conservation District
February 10, 2020

Missoula Conservation District
February 10, 2020 at 7:00 pm
3550 Mullan Rd, Ste 106, Missoula, MT 59808

Missoula Conservation District Attendees: Tim Hall, Chair; Libby Maclay, Vice Chair; Sidney Wills, Supervisor; Art Pencek, Supervisor; Bart Morris, Associate Supervisor; Josh Schroeder, Associate Supervisor; Jen McBride, Staff; Bryan Vogt, Staff; Barb Kreis, Staff

Additional Attendees: John Hart, Senior Deputy County Attorney; Travis Lemke, NRCS Supervisory District Conservationist; James and Sandra Schlinger (MS-04-20); Rebecca Ramsey, Swan Valley Connections (MS-04-20); Jody Wills, public attendee; Madeline Martin, UofM Student; Derik Butts, UofM Student; Claire Shady, UofM Student.

Absent: Travis Greenwalt, Treasurer; Bob Schroeder, Supervisor; Paul Parson, Supervisor; Ladd Knotek, MT FWP

Call Meeting to Order – 7:01 pm by Tim Hall

Minutes – Libby Maclay moved to approve the January 13, 2020 Minutes. Art Pencek seconded the motion. All in favor, motion carried—unanimous.

Treasurer’s Report – Greenwalt was absent and McBride reported \$37,792.14 in the District checking account.

Public Comment – No comment

NRCS Report – Travis Lemke, NRCS Supervisory District Conservationist reported on a Memorandum of Agreement (MOA), Cooperative Working Agreement (CWA), and guidelines for completion by the District. Lemke will work with District staff to move the agreement forward. Copies of the agreement were provided in the Board’s packet. NRCS has met with District staff and plans to hold a Local Working Group (LWG) meeting on March 25, 2020. NRCS is rebuilding partnerships. Lemke is planning visits with several partners over the next few weeks. The LWG will define the common resource concerns in Missoula County. The meeting will be held at the Extension office, the District officer will call the meeting to order, and Jedidiah Dunn, Rangeland Management Specialist, will be the facilitator. NRCS prioritizes funding for programs such as EQIP which are guided by the top 3-5 priorities defined by the LWG. The LWG will define the common resource concerns in Missoula County. Lemke is currently working with landowners on Forest Health in the Potomac and Ninemile areas. The Long-Range Plan is 90% complete and awaiting input from the LWG. It is a living document and can, and will, be revised annually.

310 Permit Applications

MS-41-19 – Double Arrow Ranch Landowners Association (DARLOA) c/o Greg Neudecker, DARLOA Board Member – Trail Creek – Bridge Construction & Culvert Replacement (tabled August 12, 2019)
Geocode: on or adjacent to 04-2540-11-2-02-01-0000

McBride reported that there is no update, and the office is waiting for the submission of bridge plans for this project. She confirmed with the Board that they would like to continue to table this item. Action on Application No. MS-41-19 is postponed pending submission of design plans.

MS-01-20 (Re: CM-04-19) – Fred Mills – Clark Fork River – Work on bank – Stair Removal
Geocode: 04-2323-07-1-02-12-0000

McBride reported that this was originally a complaint. Mills submitted a 310 application on January 13, 2020, complying with the deadline for application listed in the requirements under the violation. The proposal is to remove the lower section of stairs leading to the river.

Art Pencek moved to make Application No. MS-01-20 a project under the 310 Law and to approve the project with modifications. Tim Hall seconded the motion. All in favor, motion carried – unanimous.

- Remove stairs as proposed and remove concrete footings at the bottom of the stairs
- Ensure that all deconstructed loose materials are removed from the riparian buffer as measured horizontally, 50-feet from the ordinary highwater mark
- Revegetate disturbed areas with a native seed mix such as the Lolo Riparian Mix
- Be sure to complete removal no later than April 30, 2020
- Contact our office for a follow up visit when work is complete
- If you would like to conduct additional work within the 50-foot riparian buffer including, but not limited to, landscaping, stair maintenance, etc., then a new 310 Application must be submitted

MS-02-20 – Carl Saunders – LaValle Creek – Debris Removal
Geocode: 04-2324-25-4-01-01-0000

McBride showed the Board images of the site and noted that this channel leads to an area that the Board does not take jurisdiction. A site inspection occurred on February 5, 2020 where McBride, Art Pencek, and Ladd Knotek were present. McBride reported that Sanders needed an additional landowner signature to access and do work at the location; he does not have water rights to do the project, but states that he is doing it for his neighbor who holds water rights. Pencek read his Team Member Report and McBride read aloud Knotek's Team Member Report. The Board noted that it would not take jurisdiction on the entire segment of the project, but its jurisdiction applies to the area where there is a riparian buffer adjacent to the portion of LaValle Creek that flows back toward the Clark Fork River. The Board discussed the characteristics of the site and the issue with portions of the creek appearing more like a ditch due to heavy manipulation in the past. McBride noted that at the site inspection the applicant was instructed to contact Missoula County Floodplain as well as the U.S. Army Corps of Engineers. She read aloud modifications from a permit for the same project in 2016.

Art Pencek moved to make Application No. MS-02-20 a project under the 310 Law and to approve the project with modifications. Tim Hall seconded the motion. All in favor, motion carried – unanimous.

- The Board of Supervisors determined that it takes jurisdiction on the upstream segment of this project; a riparian buffer area south of the existing fence line
- The project will take place on two parcels of property, not owned by the applicant; there is landowner approval for one parcel; the applicant must submit landowner approval for the southernmost parcel (Sapp and/or Rundle) prior to beginning work

- Do not disturb or work outside of the defined limits of jurisdiction identified during the site inspection on February 5, 2020 (described above).
- Do not disturb or excavate the channel outside of the originally proposed channel dimensions.
- The material that is removed shall be hauled off site and placed in an area that is not in a stream corridor or wetland.
- The riparian vegetation along the channel shall be left intact and undisturbed.
- The project shall be completed when the ground is frozen.
- Otherwise proceed with the project as proposed in Application No. MS-02-20.

MS-03-20 – Grass Valley French Ditch Co. c/o Carl Saunders – Clark Fork River – Dam Maintenance
Geocode: 04-2199-15-3-04-04-0000

McBride showed the Board images of the site and noted that the dam is on the northern most braid of a dynamic section of the Clark Fork River. A site inspection occurred on February 5, 2020, where Saunders, Bob Storer, and John Hansen with DNRC were present along with McBride, Knotek, and Pencek. The proposal is to use an excavator to push rocks back against the dam that have been pushed away by the force of the water. Art Pencek read his Team Member Report and McBride read aloud Knotek's Team Member Report. The Board discussed the project.

Art Pencek moved to make Application No. MS-03-20 a project under the 310 Law and to approve the project with modifications. Libby Maclay seconded the motion. All in favor, motion carried – unanimous.

- Complete all instream work at base flow conditions between July 15 and April 15 (i.e. ensure equipment access and project completion prior to April 15, 2020 or wait to complete work after July 15, 2020)
- Complete work in one day if possible; contact the District office prior to beginning work
- No importation of rock or any new materials into river
- Excavator must be inspected to ensure no fluid/fuel leaks or other chemicals enter the water
- Otherwise repair the dam as proposed in Application No. MS-03-20

MS-04-20 (Re: CM-08-19) – James Schlinger – Barber Creek – Vegetation and Debris Removal
Geocode: 04-2992-19-1-01-11-0000

McBride showed images of this site from a December 5, 2020 site visit following the complaint about excavation work on or near Barber Creek. Paul Parson was the attending supervisor and Leo Rosenthal was the attending MT FWP representative. On December 16, 2019, the Board determined that the complaint is a violation of the 310 Law and it required a 310 Application by January 31, 2020 with a plan to reclaim and revegetate the disturbed area. Schlinger's 310 Application was received on January 27, 2020 via email from Rebecca Ramsey with Swan Valley Connections, a local conservation community group. Schlinger attended the meeting to discuss his proposal. McBride informed the Board that it came to her attention that prior to the complaint, Todd Kliez, Floodplain Administrator, referred Schlinger to McBride regarding a potential building project adjacent to the Swan River. She spoke with Schlinger over the phone to discuss the site, the 310 Law, and the Board's jurisdiction on streams and rivers through Missoula County. She discussed the possibility of a site visit if Schlinger intended to purchase the property and build. McBride explained that she did not catch and relay this earlier communication during discussion of the property as the original complaint from Allen Branine, DNRC Service Forester, came in under the previous landowner's name,

Althea Gray. McBride noted that she'd called Schlinger to discuss the initial phone call about the Swan River discussion, and Schlinger stated that he had a different recollection of the call. Prior to the meeting, McBride followed up with Rosenthal regarding a project he'd mentioned in Lake County where landowners in the Swan Valley worked to open up a stream that had been overrun with reed canarygrass and was going to follow-up to see if they had any success with eradicating the grass. Rosenthal had not been able to follow up on that project. McBride also corresponded with Rosenthal regarding his thoughts on the application. Rosenthal stated that he would like to see design plans for a crossing and recommended a simple bridge that spans the stream. Schlinger stated that he no longer wanted a ford at the site and that he may prefer to cross with planks that are pulled each time he crosses. He stated that the photos look more extensive than what is actually on the ground and he can clean it up in one day; he also stated that possible solutions are to plow up the reed canarygrass, let it dry, and pull it or flood it out. McBride asked if he pulled the information regarding the reed canarygrass from a Washington State Conservation District's website in King County. Schlinger stated that he found it on the web, and he thought it may have been from King County's site. The Board discussed that perhaps a site inspection needed to occur specific to the application and to discuss further options on site.

Art Pencek moved to table Application No. MS-04-20 pending a site inspection pertaining to the project application, date to be determined. Libby Maclay seconded the motion. All in favor, motion carried – unanimous.

Ramsey arrived after this application was discussed and the Board allowed an opportunity for her to speak to the issue. She stated that the stream is devoid of life, and reed canarygrass is a real issue in the Swan Drainage, especially since it is invasive. If the land is plowed, turned up, and dried out, Ramsey wants to monitor the flow of water and thinks it would be a good program to watch as it may turn into a great conservation project with educational value.

The Board's reiterated that it appreciates the comments and the application, and a site inspection will need to occur once the ground is visible.

310 COMPLAINTS

CM-04-19 (Re: MS-01-20) – Fred Mills – Clark Fork River – Work on bank - Stairs
Geocode: 04-2323-07-1-02-12-0000

The Board noted approval of Application No. MS-01-20 and stated that this complaint will remain tabled pending completion of removal of stairs and concrete footings no later than April 30, 2020.

CM-05-19 – Ed Brewer – Camas Creek – Undersized Culvert
Geocode: 04-2204-31-1-01-08-0000

McBride reported that she has phoned and left voice mail messages for Mr. Brewer who said that he intended to submit an application for a culvert instead of a bridge. She has not heard from him or seen anything in terms of an application, and she will follow up.

CM-06-19 – Betty Miller – Rattlesnake Creek – Vegetation Removal
Geocode: 04-2200-11-3-06-01-0000

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McBride updated the Board of Supervisors regarding Violation No. CM-06-19 and will follow-up with Miller on removal of the felled trees across Rattlesnake Creek.

CM-08-19 (MS-04-20) – James Schlinger – Barber Creek – Excavation on Creek and Banks
Geocode: 04-2992-19-1-01-11-0000

McBride updated the Board of Supervisors regarding Violation No. CM-08-19 (Re: MS-04-20) which is tabled pending a site inspection pertaining to the project, date to be determined. See MS-04-20 for more discussion.

310 Inquiries & Issues

River Trail Projects – McBride joined Todd Kliez, Missoula County Floodplain Administrator, Travis Ross, Missoula Valley Water Quality District, and Knotek regarding a 310 Permit Application within the 1946 Missoula City Limits on the northside of the Clark Fork River - WGM group is working on the project. It is adjacent to St. Patrick's Hospital. Territorial Landworks, now IMEG, is working with property owners on the southside of the Clark Fork River on a similar project that may include partial construction of a river trail adjacent to River Road. McBride informed the Board that river trail projects both in and outside of the 1946 city limits may be occurring in the coming months/years. The county has invited McBride to these visits in an effort to remain consistent with Missoula Conservation District. The Board noted that the city has devoted open space bond funds to river recreation development, erosion control, and access control.

Reports

County Attorney – Hart stated he had nothing to report.

Montana FWP – No report as Ladd Knotek, MT FWP, was absent.

Bitter Root RC&D – Maclay stated that there was nothing new to report.

District Committees – McBride reported there was a Budget Committee meeting today prior to the District meeting. The budget was reviewed for the remainder of the fiscal year and corrections made to certain categories. There were minor modifications to the budget, based on spending to this point (e.g. money moved from staff training to office supplies). A copy of the amended budget was provided to the Board of Supervisors for review. McBride reminded the Grants Committee that it needed to meet.

Missoula CD Employees – McBride reported that Vogt had his 3-month review and is doing excellent work. Written employee reports were provided in the Supervisors packets.

Barb Kreis - Administrative Assistant - January 14, 2020 – February 10, 2020

Office Operations: Received and sorted agency mail daily and followed up on all District business correspondence, including electronic correspondence. Attended January 13, 2020 District meeting, took notes and conference room setup. Drafted January meeting minutes; drafted agenda for February 10, 2020 meeting and posted December meeting minutes to District website. Added deadline dates to website calendar. Entered tasks on Glip as needed. Completed IT security course. Organized and labeled filing cabinets. Attended MPERS webinar. Updated calendar with meeting events. Cleaned out cabinets in the garage. CD Records spreadsheet for Laurie Zeller. Took binders and misc. to Goodwill. Boxed up 2000 -

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2007 Cost Share files for storage, made spreadsheet of how to label office cabinets, created spreadsheet showing everything in cabinets and numbered the cabinets. Updated file timeline(s) as requested. Updated Office Operations document

Stream Permit Processing: Completed and sent out decision letters to applicants from the January 13, 2020 meeting. Updated PowerPoint presentation for February 10th meeting. Added February 10, 2020 agenda to website. Updated 310 Spreadsheet. Scanned January 13, 2020 attendance sheet and downloaded to shared drive. Drafted letters for McAfee, Erck Hotels and Betty Miller. Printed/scanned/emailed CRC AIS letter. Created files for 2 new 310 applications (Saunders). Created Site Inspection Schedule. Created PowerPoint for February 10, 2020 meeting. Scanned all current 310 files and downloaded documents to shared drive folders.

Bookkeeping, Accounting, Reporting, and Recordkeeping: Printed out Profit/Loss and Balance reports for February 10th meeting. Entered January claims into QuickBooks. Reconciled January bank statements. Reconciled DADavidson December statement. Worked on MT State fund payroll report. 1099 reviews with McBride. Worked with McBride to review errors in Quick Books. Withdrew cash from bank for Vogt to use for Roxy Theater deposit. QB errors and review with McBride.

Bryan Vogt - Program Specialist - January 14, 2020 – February 10, 2020

Program Assistance: Attended and took notes at the January 13, 2020 Board meeting. Finalized HB223 proposal for Seeley-Lake-Clearwater River Watershed - Water Quality Education project and submitted proposal to DNRC; forwarded subsequent correspondence regarding RCAC meeting to Jean Curtiss, Manager-Seeley Lake Sewer District, and Caryn Miske, Exec. Dir.-Clearwater Resource Council. Reviewed and edited 310 Permit letter(s) as requested and letter of support for Clearwater Resource Council's efforts to receive AIS funding from DNRC. Assisted McBride with developing list of estimated program expenses through FY2020 in advance of Feb. 10th Budget Committee meeting. Participated in Grants Program planning meeting with McBride in advance of upcoming Grant Committee meeting in late February or early March. Continued office updates, including pickup and assembly of free, standing-style office desks; assembly of new desk chairs; and setup of second computer monitor in workspace. Assisted with file organization associated with garage area storage space cleanup. Participated in Montana PERS webinar. Completed self-evaluation in preparation for 3-month review; participate in 3-month probationary review meeting with McBride and Hall on Feb. 10, 2020. Developed list of Upcoming Events to include in February Board meeting packets. Assisted in editing of the January 13, 2020 meeting minutes.

Technical Assignments: Confirmed an existing May rental date of the No-Till Drill with a customer. Took an additional no-till drill reservation for May. Began researching potential expenses (i.e., equipment, supplies, payment processing, etc.) associated with in-house management of the No-Till Drill program. Attended the Area V Pollinator Initiative training with McBride on Jan. 21st in Ronan. Inventoried on-hand pollinator seed mixes in advance of 2020 Pollinator Program kick-off. Attended the Montana Soil Health Symposium in Billings on Feb. 4th-5th.

Communication and Outreach: Posted updates to District website including AG-SCI Pub lecture series in Stevensville and revised date of CFAC's Pitchfest. Continued review of current website structure and setup in preparation for planned website updates and modifications. Participated in a meeting with McBride and Travis Lemke of NRCS on planning a Missoula County Local Working Group meeting. Previewed "The Pollinators" film to ensure pertinence with Missoula CD's pollinator initiative program. Finalized reservation with The Roxy Theater for showing of "The Pollinators." Correspondence with Bryce Christiaens of Missoula Weed District on pollinator program updates. Correspondence with Naomi Alhadeff and Claudia Hewston with the National Wildlife Federation (NWF) on their Missoula Garden for Wildlife program. Along with McBride, participated in meeting with Missoula Weed District and NWF to begin discussion on ways to partner and not duplicate efforts relating to each organization's pollinator programs.

Jen McBride – Resource Conservationist – January 14, 2020 – February 10, 2020

Office Administration: Met with Kreis and Vogt weekly to review tasks, deadlines, questions, and concerns. Reviewed Conservation District Meeting Minutes for January 13, 2020 and edited as needed. Picked up free desks to improve workstation function. Set up workstations. Submitted time to county bi-weekly and entered county month end reports into QuickBooks as they were received. Worked with Kreis on 1099 review and filing. Completed NRCS securities requirements and attended MPERS webinar. Worked with Kreis on storage file cleanup and records disposal requests/management. Corresponded with NRCS and agency personnel regarding office operations, memorandum of understanding and local working group. Submitted timesheets and time summary to the county. Reviewed documents/letters that Vogt or Kreis drafted as needed. Worked with Kreis to resolve accounting errors in QuickBooks. Reviewed and revised procedure to enter items and reconcile to avoid any future errors. Corresponded with Chair and Treasurer regarding errors. Scheduled, wrote, and conducted 3-month review for Vogt.

310 Law Administration: Reviewed and edited 310-law related correspondence following the January 13, 2020 District Meeting. Corresponded and assisted individuals regarding 310 projects, complaints, issues or inquiries including locations on Grant Creek, LaValle Creek, Rattlesnake Creek, Barber Creek, and the Clark Fork River. Met onsite or in the office with landowners as needed regarding 310 inquiries and issues. Reviewed images for PowerPoint and notes for the January meeting. Corresponded with other agencies regarding 310 projects, inquiries, issues, flooding, and complaints as needed.

Program Management: Met with Vogt and discussed program specifics regarding the no-till-drill, pollinators program, and 223 Grant Application. Corresponded as needed when Vogt was out of the office regarding these programs. Attended Area V Pollinator Training. Attended meeting with Vogt, National Wildlife Federation and Weed District to discuss program efforts regarding pollinators and ways to complement each other's work. Corresponded with NRCS regarding Equipment Program. Corresponded with Grass Valley French Ditch Company and DNRC staff regarding cancelling of the DNRC RRGL Grant. Directed inquiries on available grant programs for conservation assistance.

** 1 Holiday*

Other Reports – Vogt reported on attending the Soil Health Symposium in Billings February 4-5, 2020. It was a great event with two notable keynote speakers and different producers who spoke on soil health principles/regenerative agriculture. He also noted that large businesses are supporting these types of agriculture methods.

New Business

2020 Missoula CD Officers – Hall reviewed the existing Missoula CD officers and existing committee members. Art Pencek moved to retain the current officers and committees. Tim Hall seconded the motion. All in favor, motion carried – unanimous.

2020 Missoula CD Committees – The Board's Committee members will remain the same for 2020. See Missoula CD Officers (above) for discussion and decision.

NRCS/DNRC/CD Memorandum of Understanding – Lemke discussed the MOU during his NRCS report. The deadline for the agreement review is prior to the next meeting, the Board agreed that Hall will sign the MOU when it is complete.

NRCS Local Working Group Meeting – Lemke reported there will be a Local Working Group meeting March 25, 2020 at the Weed District/Extension offices and noted that one representative from each entity

should plan to attend. Hall is planning to attend, convene the meeting, and represent the Conservation District.

Correspondence

Ad Hoc Committee – McBride reminded the Board that several emails were forwarded for their review regarding MACD and possible reorganization. There is a committee being formed to rewrite bylaws for MACD/SWCDM and volunteers are needed.

BLM Letter-Grazing regulations revisions – Vogt reported on a January 29, 2020 letter from the U.S. Dept. of the Interior regarding the Bureau of Land Management (BLM) updating their regulations for grazing. The Board had no comment.

Other Correspondence – Vogt reported on the Upcoming Events list to include Missoula, Regional and Statewide events through August 2020.

Other New Business – Nothing to report

Old Business

FY20 Budget – Art Pencek moved to approve the amended budget as presented to the Board on February 10, 2020. Tim Hall seconded the motion. All in favor, motion carried – unanimous.

MACD Reorganization Docs/Leadership Training – McBride report that Jim Simpson was invited to attend the February 10, 2020 District Meeting to provide information to the Board regarding MACD reorganization. Simpson was unable to attend, but McBride sent a summary of her phone conversation with Simpson to the Board providing reorganization information. A survey regarding reorganization was again provided to each Supervisor, and they were encouraged to respond. The Board discussed the correspondence.

Pollinator Initiative & Film at the Roxy Theater – March 28, 2020 – Vogt reported that the “The Pollinators” film is scheduled to be shown at the Roxy on March 28, 2020, which will kickoff the District’s 2020 Pollinator Initiative. Vogt has previewed the film and stated it is very well done and should create much dialog about the decline of honeybees. DNRC has provided a grant to Area V to help the filmmaker attend and speak at the showing.

Grant Programs

District Programs

MT Natural Resources Youth Camp Sponsorship Request – Vogt reported that the Board has previously sponsored students to attend these camps. Discussion pertained to allocating a certain amount of money toward sponsoring students or giving funds directly to the camp.

Other – Nothing to report.

DNRC Sponsored

223 Grant – Seeley Lake Sewer District & Clearwater Resource Council – Vogt reported a 223 Grant was submitted to DNRC before the deadline of January 15, 2020 for Seeley Lake Sewer District & Clearwater Resource Council. Vogt and Jean Curtiss will attend a 223 Grant Call-In Meeting at 1:30 p.m. on February 12, 2020.

Other DNRC Sponsored – McBride reviewed the history of correspondence with Grass Valley French

Ditch Company (GVFD Co). She updated the Board that a signed cancelation of the grant was received and signed by a DNRC representative. The engineer working with GVFD Co contacted DNRC requesting that they not cancel the grant. McBride has corresponded with DRNC as to whether or not this is an option. The Board discussed having the Grants Committee advise as to the best way to proceed.

MSU Extension/Weed District Collaboration – Fairgrounds – Bryce Christiaens, Missoula County Weed District Manager provided an update at the January 13, 2020 District meeting. No further updates.

Equipment Program – Vogt reported on receiving tentative approval from NRCS to park the No-Till Drill in the office parking lot during the in-use season.

Other - No other old business to discuss.

Payment of Bills

Tim Hall moved to pay the bills. Sid Wills seconded. All in favor, motion carried—unanimous.

Debits:

01/13/20	Amazon – Mini Display Port Adapter Cable	\$ 21.98
01/14/20	Parking Reimbursement to Msla CD	\$ 3.50
01/15/20	USPS – Roll of Stamps and Certified Mail Postage	\$ 62.60
01/15/20	Montana Club – Business Meal	\$ 176.43
01/16/20	Soil & Water Conservation District – BV Registration	\$ 109.00
01/23/20	Roxy Theater – Deposit for Pollinator Film	\$ 100.00
01/27/20	Target – ORI Cable	\$ 31.99
01/27/20	Home Depot – Office Chairs	\$ 254.94
01/27/20	HDMI to DVI Cable and 2 Monitor Risers	\$ 45.51
01/27/20	First Security Bank Overdraft Charge	\$ 30.00
01/27/20	First Security Bank Overdraft Charge	\$ 30.00
01/28/20	Target – Return of ORI Cable	(\$ 32.00)
01/29/20	Check # 1505 - Transfer from Checking to Petty	(\$ 2,000.00)
01/30/20	Intuit QuickBooks 1099 E-File Fee	\$ 14.99
02/03/20	First Security Bank Credit for Overdraft Charges	(\$ 60.00)
02/03/20	Amazon – 12/pack Bankers Boxes	\$ 26.47
02/06/20	Billings Hotel & Convention Center – BV Lodging	\$ 214.04
02/07/20	Parking downtown	\$ 2.00
02/10/20	Famous Daves – Business Meal	\$ 120.11
	TOTAL	\$ 1,243.56

Checks:

01/22/20	Check # 1501 – Carol Stevenson – RPG-02-19 payment	\$ 500.00
01/22/20	Transfer from Tax Mill Levy to Checking	(\$ 25,000.00)
01/29/20	Check # 1505 - Resolve Accounting Error – Transfer to Petty	\$ 2,000.00

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02/10/20	Transfer from Checking to Savings	\$ 10,000.00
	TOTAL	\$ 12,500.00

Warrants:

Ck # 2680	Verizon – District Cell Phones	\$ 107.46
Ck # 2681	First Interstate Bank Mastercard	\$ 47.11
Ck # 2682	Montana State Fund	\$ 207.71
Ck # 2683	Charter Communication	\$ 84.99
	TOTAL	\$ 447.27

Adjournment

Tim Hall moved to adjourn the meeting at 9:24 pm. Libby Maclay seconded. All in favor, motion carried — unanimous.

Voting Record – CD Supervisor	IN FAVOR	OPPOSED	ABSTAIN
Tim Hall	9	-	-
Libby Maclay	9	-	-
Travis Greenwalt - Absent	-	-	-
Paul Parson – Absent	-	-	-
Art Pencek	9	-	-
Bob Schroeder – Absent	-	-	-
Sidney Wills	9	-	-

The next Missoula Conservation District meeting is scheduled for **Monday, March 9, 2020** at 7:00 p.m. in the USDA Service Center conference room at 3550 Mullan Road, Suite 106, Missoula, MT 59808.