

**Missoula Conservation District
July 11, 2022 at 7:00 p.m.
Virtual Meeting – Held via Zoom**

Missoula Conservation District Attendees: Tim Hall (Chair); Libby Maclay (Vice-Chair); Travis Greenwalt (Treasurer); Paul Parson (Supervisor); Art Pencek (Supervisor); Bob Schroeder (Supervisor); Sidney Wills (Supervisor); Bart Morris (Associate Supervisor); Josh Schroeder (Associate Supervisor); Radley Watkins (Staff); Bryan Vogt (Staff)

Additional Attendees: Travis Lemke (NRCS Supervisory District Conservationist); John Hart (Senior Deputy County Attorney); Rebecca Boslough-King (MACD Executive Director); Jim Simpson (MACD Area 5 Board Rep.); Bill Naegeli (MACD Area 5 Board Rep.); Eric Siegfried (MS-24-22 thru MS-27-22); Deb Fassnacht (Watershed Education Network); Henry Fassnacht (Public); Nels Larson (Public)

Absent: Ladd Knotek (MT FWP)

Call Meeting to Order – 7:03 pm by Tim Hall

Approval of Virtual Meeting Procedures – Hall provided reminders of modified meeting procedures due to COVID-19 precautions noting that the virtual meeting was held to comply with recently reinstated limitations on use of the normal meeting facility. Hall provided guidance to the Board on how to vote during the virtual meeting and further requested that participants please mute/unmute themselves as needed, introduce themselves before speaking, and note if they are participating for a specific agenda item. Form 273, 310 Permit – Conservation District’s Decision and all other decision forms would need to be signed electronically on behalf of the Board.

Tim Hall moved to authorize the modification of normal meeting procedures to allow for electronic signatures on all decision forms for the July 11, 2022 District meeting. Paul Parson seconded the motion. Vote was unanimous in favor – motion carried.

Minutes – Maclay noted multiple, minor grammatical errors throughout the draft minutes needing correction. Libby Maclay moved to approved the June 13, 2022 Minutes with those corrections. Tim Hall seconded the motion. Vote was unanimous in favor – motion carried.

Treasurer’s Report – Vogt assisted Travis Greenwalt in presenting the following account balances from the District’s QuickBooks Balance Sheet dated July 11, 2022 included in the Supervisors’ meeting packets. Also included was the final Fiscal Year 2022 Profit and Loss report.

| | |
|--------------------------------------|---------------------|
| First Security Bank – Checking | \$12,488.54 |
| First Security Bank – Petty Checking | \$951.21 |
| First Security Bank – Savings | \$50,425.24 |
| DADCO Savings | \$200,064.30 |
| Tax Mill Levy Account at County | \$403,695.93 |
| Total Bank Accounts | \$667,625.22 |

Greenwalt reported he’d been contacted by John Passuccio, the District’s D.A. Davidson investment manager, regarding a suggested edit to the Missoula Conservations District’s Investment Strategy. He and

Passuccio also reviewed the historic performance of the District's the current investment portfolio and determined that it had kept track with inflation. Therefore, Passuccio suggested not making any portfolio adjustments at this time. Vogt stated he would work on obtaining signatures and returning the D.A. Davidson forms that Passuccio has requested.

Public Comment – None

MACD Report & Update – Rebecca “Becca” Boslough-King, introduced herself as the Executive Director of the Montana Association of Conservation Districts. Jim Simpson introduced himself as a Supervisor with Lake Co. CD, current Area 5 MACD Board member, and past MACD President. Bill Naegeli introduced himself as the current Chair of the Green Mountain CD and an Area 5 MACD Board member. Boslough-King reported on priority work and accomplishments of MACD over the past couple of years highlighting many legislative successes that included addressing a significant budget shortfall (~\$1.9 million) at DNRC and passage of a study bill to find a long term funding solution for the DNRC and districts at the state level. A draft bill is already being prepared for the next legislative session that would increase the CD account budget from \$3 million to \$6 million. Funding for MACD operational expenses is also being sought that would dramatically reduce dues to individual districts, with the Missoula CD's dues potentially being only 10% or less of what they are currently. MACD is operating under a recently updated strategic plan that incorporated feedback from individual districts. Boslough-King also highlighted virtual leadership trainings, communications assistance available to districts, the monthly District Dispatch newsletter, and upcoming Spring Board Meeting.

Simpson and Naegeli both stated that the MACD dues assessed to their respective districts also get questioned, especially since they receive significantly less mill levy funds than Missoula CD. Boslough-King stated that the dues Missoula CD has paid last year benefited the District directly in the form of receiving HB223 grants that would have otherwise gone unfunded along with support that recently hired staff at the Conservation Districts Bureau is able to provide. Boslough-King, Simpson, and Naegeli all highlighted the importance of individual districts involvement both through the annual resolution process and then participating at the area and state meetings to ensure their voices are heard. Simpson also stated there is currently a vacancy on the MACD Board for an Area 5 Representative. He added that serving in this capacity is a great way to insure an individual district's concerns are represented while also gaining perspective of regional and statewide issues. Boslough-King, Simpson, and Naegeli also encouraged Missoula CD Supervisors to engage local legislators on the upcoming funding bill to help ensure its success.

NRCS Report – Travis Lemke, Supervisory District Conservationist, reported that Klemensas Krasaitis had been brought on at the beginning of the summer for his second season as an NRCS Pathways intern. Lemke also reported that staff had been working on FY22 and FY23 TIP projects. He emphasized there is currently a lot of funding opportunities through EQIP for local landowners. Lemke also thanked the District for assisting with the Lower Miller Creek TIP kick-off gathering held in June at Oxbow Cattle Co.

Existing 310 Permits

MS-07-18 – Threshold Contracting – Rattlesnake Creek – Vegetation Removal, Tree Removal, Building in Riparian Zone

Geocode: 04-2200-11-2-05-08-0000

Watkins reported there were no new updates regarding this item.

MS-26-18 – Hugh Sheehy – Blixit Creek – Dam Improvements

Geocode: 04-2203-28-1-01-03-0000

Vogt presented site location slides and recent photos provided by Sheehy of the revegetated area along the slumped area of the dam. Watkins reminded the Board that these photos had been requested after discovering that an area of the dam had slumped during a follow-up site inspection last fall. At the October 12, 2021 meeting, the Board requested Sheehy reseed this area of the dam and provide photos of the successful reseeding before considering the permitted project completed.

Art Pencek moved to consider Permit No. MS-26-18 completed based on review of the photos submitted by Sheehy showing successful revegetation along the slumped area of the dam. Paul Parson seconded the motion. Vote was unanimous in favor – motion carried.

310 Permit Applications

MS-33-21 (Tabled 09/13/21, Re: CM-02-21) – Todd & Lisa Bender – Cooney Creek – Channel/Bank Restoration

Geocode: 04-2992-06-2-01-15-0000

Watkins reported there were no new updates regarding this item.

MS-43-21 (Re: CM-05-21) – Robert Shaffer obo Double Arrow Ranch – Drew Creek – Restoration

Geocode: 04-2541-07-2-02-07-0000

Watkins reported that he and Vogt recently looked at this site to assess viable options to resolve Violation No. CM-05-21. Pencek and Parson recommended the applicant include options for sloping the road away from the Drew Creek and installing a ditch on the opposite side that carries runoff and sediment away from the stream. Watkins stated he would provide that information to the applicant.

MS-16-22 – Big Blackfoot Chapter of Trout Unlimited obo Larry Carrico – Clearwater River – Bank/Channel Restoration

Geocode: 04-2649-08-4-01-01-0000

Vogt reported on an application to treat an eroding streambank terrace with a bioengineered vegetated wood matrix to provide bank stability, address sediment inputs, and improve aquatic habitat. He presented site location slides, photos of existing conditions, and design plans for the proposed project. A site inspection was conducted on June 29, 2022 with Parson, Knotek, and Ryen Neudecker of the Big Blackfoot Chapter of Trout Unlimited attending. Vogt reviewed the conditions from Knotek's team member report that recommended approval with modifications to minimize impacts on a population of Pearlshell mussels on the opposite side of the channel, minimize impacts to existing riparian vegetation, ensure establishment of planted vegetation, and minimize disturbance to spawning trout and salmon immediately below the project site. Parson reviewed his team member report that also recommended approval with modifications that called for all vegetation harvest to be conducted on the project side of the river. Vogt also presented photos of mowing and vegetation clearing just upstream of the project site adjacent to the owner's house. The Board discussed this vegetation clearing and mowing needs to cease.

Parson clarified that he is employed by the national TU organization, whereas Ryen Neudecker works for the local Big Blackfoot Chapter of TU. Therefore, Parson is not involved with the project and there is no conflict of interest regarding his review and recommendations on this 310 Permit application.

Paul Parson moved to consider Application No. MS-16-22 a project for review under the 310 Law, to approve the project with modifications incorporating recommendations from team member reports, and waive the 15-day waiting period after the Board's decision. Tim Hall seconded the motion. Vote was unanimous in favor – motion carried.

- Area of channel shaping, equipment use in the active channel, and travel on the streambed shall be minimized to reduce impacts to a large population of Pearlshell Mussels in this reach. Use the same access point to minimize disturbance and relocate mussels prior to channel shaping, if applicable.
- Vegetation and woody debris harvest shall be done on the project side of the river to minimize crossing the stream channel.
- Trees, woody vegetation, and woody debris incorporated into project shall not be acquired from the active river channel or on the immediate banks (e.g., shrub transplants should be excavated from the back side of existing riparian strip and wood imported from outside stream corridor). Woody debris present in the stream channel downstream of the project site will be left for instream fish habitat.
- Irrigation is recommended for transplanted and planted vegetation installed along bank.
- Maintain District standards for vegetation survival (75% of transplanted/planted vegetation must survive one year from initial planting; 50% of transplanted/planted vegetation must be evidently viable two years from the project completion date).
- Instream work shall be completed by October 20, 2022 to minimize impact/disturbance on spawning trout and salmon immediately below project site.
- Landowner and caretaker are hereby informed that all mowing and vegetation clearing upstream near the residences need to cease within the 50-ft buffer of the Clearwater River to allow reestablishment of desirable riparian plants. Continued mowing and vegetation clearing may be considered a violation of the 310 Law and subject to fines up to \$500 per day.

MS-24-22 – Eric Siegfried – Intermittent Stream near Maple Creek – Culvert Installation #1

Geocode: 04-1975-28-1-01-08-0000

Vogt reported on a new application to replace an existing culvert across an intermittent channel located on a steep side slope that drains towards Maple Creek but which is not perennial. He presented photos taken during a site visit conducted on June 29, 2022 with Siegfried, Watkins, Vogt, and Drew Dewolf (contractor) attending. An official site inspection was not conducted. While there is evidence of seasonal flows from spring melt and precipitation events, there is no evidence the drainage supports aquatic organisms as no surface water or obligate riparian vegetation was observed. Vogt also presented the design drawings included with the application. Watkins stated he informed Siegfried that extending the metal pipe further beyond the edge of the fill would help prevent the culvert from accumulating sediment associated with potential sloughing or runoff from the road surface, regardless of the permitting decision. Due to analogous designs, immediate proximity, and similar site conditions, applications MS-24-22, MS-25-22, MS-26-22, and MS-27-22 were all reviewed together. Siegfried stated that the existing road is being improved for recreational access and resource management. The new culverts included in all four applications will be installed even if the applications are not declared to be 310 Permit projects.

Art Pencek moved to declare Application No. MS-24-22 Not a Project since the site is not located on a perennial stream. Bob Schroeder seconded the motion. Vote was unanimous in favor – motion carried.

MS-25-22 – Eric Siegfried – Intermittent Stream near Maple Creek – Culvert Installation #2
Geocode: 04-1975-28-1-01-08-0000

See MS-24-22 above for discussion.

Art Pencek moved to declare Application No. MS-25-22 Not a Project since the site is not located on a perennial stream. Bob Schroeder seconded the motion. Vote was unanimous in favor – motion carried.

MS-26-22 – Eric Siegfried – Intermittent Stream near Maple Creek – Culvert Installation #3
Geocode: 04-1975-28-1-01-08-0000

See MS-24-22 above for discussion.

Art Pencek moved to declare Application No. MS-26-22 Not a Project since the site is not located on a perennial stream. Bob Schroeder seconded the motion. Vote was unanimous in favor – motion carried.

MS-27-22 – Eric Siegfried – Intermittent Stream near Maple Creek – Culvert Installation #4
Geocode: 04-1975-28-1-01-08-0000

See MS-24-22 above for discussion.

Art Pencek moved to declare Application No. MS-27-22 Not a Project since the site is not located on a perennial stream. Bob Schroeder seconded the motion. Vote was unanimous in favor – motion carried.

MS-28-22 – Missoula Electric Cooperative – Bear Run Creek – Utility Boring
Geocode: 04-2093-24-1-01-01-0000

Vogt presented site location slides and photos included with the application for a new utility boring project on Bear Run Creek. This application is associated with Permit No. MS-29-21 that was approved on September 13, 2021 for bridge construction to the homesite at the same location. Bore pits would be located 50-feet from either bank of the stream and the bore depth would be a minimum of 42-inches under the existing streambed of Bear Run Creek. No official site inspection was conducted.

Bob Schroeder moved to consider Application No. MS-28-22 a project for review under the 310 Law, to approve the project as proposed, and waive the 15-day waiting period after the Board's decision. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

310 Complaints

Watkins reported he received information about an unpermitted ford that crosses Miller Creek on property owned by Northwestern Energy that will likely result in a complaint. The Board recommended contacting Sadie Babcock as she has handled recent road crossing permits for NW Energy.

Existing Violations

CM-02-21 (Re: MS-33-21, Tabled 9/13/21) – Deborah & Andrew Carstensen– Cooney Creek – Channel/Bank Restoration
Geocode: 04-2992-06-2-01-15-0000

There were no new updates to provide.

CM-05-21 (Re: MS-43-21) – Double Arrow Ranch Landowners Association c/o Greg Neudecker – Drew Creek – Fill Stream
Geocode: 04-2541-07-2-02-07-0000

See MS-43-21 above for additional details.

CM-03-22 – Justin Turley – Lolo Creek – Vegetation Removal
Geocode: 04-2092-35-3-02-05-0000

There were no new updates to provide.

310 Inquiries & Issues

Glacier Creek update – MS-09-21 for Bank Stabilization – Vogt presented recent photos of the project site on Glacier Creek taken by Watkins along with the decision letter for Permit No. MS-09-21. The permit allowed for installation of riprap to prevent bank erosion with the requirement of submitting a long-term bank stabilization plan and new 310 application by July 6, 2021. No long-term plan was received and the bank stabilization project was not implemented as evidenced by the photos. Permit No. MS-09-21 expired on April 12, 2022. This site is immediately upstream of a county bridge that suffered severe erosion during spring high flows. Due to continued erosion at this site, it is likely that the landowner may contact the CD again and/or the county becomes involved.

Reports

County Attorney Report – John Hart reported that the Board of County Commissioners (BCC) approved the Clearwater Ranch Subdivision located near the mouth of Blanchard Creek last week. The comment letter received from Missoula CD was very important in the BCC's consideration of this issue and ensuring that the common area on Blanchard Creek was sufficient to protect the aquatic and riparian resources. Hart encouraged the District to continue providing comment letters on future subdivision proposals that have potential affects on streams or rivers.

Montana FWP – No representative was in attendance and no reports had been provided.

DNRC Conservation District Bureau – A copy of Hailey Graf's July 2022 written report was provided in the Supervisors' meeting packets. The newly developed 2022 – 2025 CDB Strategic Plan was also included with an email request from Stephanie Criswell for comments on the strategic plan. CDB will use any comments received to assist them in drafting and finalizing their 2-year work plan.

Minutes
Missoula Conservation District
July 11, 2022

Bitter Root RC&D – Libby Maclay stated that no report had been provided, but the RC&D did express appreciation for the recently awarded Operations Mini Grant.

Weed District/Extension – No representative was in attendance and no reports had been provided.

Watershed Groups – Deb Fassnacht reported that the Watershed Education Network’s back country stream corps is gearing up for monitoring work during the first two weeks of August. She also invited anyone interested to participate this Sunday in WEN’s standup paddleboard race that is sponsored by Windemere.

Planning Board Update – Josh Schroeder reported on the Planning Board’s consideration of the Blanchard Creek Subdivision and echoed John Hart’s appreciation of the comment letter provided by the District. The Planning Board also approved a new subdivision by the old dairy in the Orchard Homes area. A new state law prevents consideration of subdivisions being located on high value agricultural soils, which would have previously prevented this subdivision from being approved. Hart added that the new county zoning law that went into effect on July 1st does provide for considerable protection of agricultural lands. Watkins also stated he was invited to participate in a recent meeting with all county agencies having regulatory authority and learned that CAPS will now require anyone working in a riparian zone to provide, at a minimum, email acknowledgement that they have checked with the CD regarding 310 Permitting requirements.

Water Quality District – Hall reported he will likely be taking over Paul Parson’s seat on the Water Quality District Board but wanted to offer it to any other CD Supervisor that might be interested. No one expressed interest. Parson thanked Hall for taking on this responsibility.

District Committees – The Budget Committee discussed the need to meet and consider a FY 2023 District Budget. The Committee decided on July 25, 2022 at 3pm for the next meeting.

Missoula CD Employees – Written reports were included in the Supervisors’ packets.

Bryan Vogt - Program Specialist

Office Administration:

- Checked District’s general email and QuickBooks accounts daily; received/distributed agency mail daily.
- Assisted Watkins in facilitating and taking notes at the June 13th Board meeting (in-person & virtual).
- Submitted monthly claims to the county for payment; entered monthly claims into QuickBooks.
- Posted May 9th approved meeting minutes to District website.
- Drafted minutes from the May 13th Board meeting.
- Reconciled First Security Bank accounts (3) and DA Davidson account in QuickBooks.
- Prepared monthly claims, agenda, financial report, and upcoming events sheet for monthly meeting packet.
- Updated quarterly Supervisors’ reimbursement claims for review/approval.
- Sent agenda to the county for public posting. Posted agenda & approved minutes on the CD website.
- Put together monthly meeting packets for monthly Board meeting held virtually.
- Created and sent Zoom link for access to June 13th virtual Board meeting.

Program Assistance:

- Assisted with physical and electronic file management of 5 new 310 Permit applications.
- Updated 310 Master List spreadsheet and Current Permits webpage on MCD website.

- Assisted the public with calls regarding 310 Permit requirements.
- With Watkins, participated in site inspections for 310 Permit applications.
- Met with Grants Committee to review new applications for MCD Grants prior to June 13th Board meeting.
- Prepared and mailed award letters and payments for newly approved MCD Grants.
- Conducted extensive grant management for HB223 High Priority Water Quality Monitoring in the Clearwater Valley project:
 - Prepared contract and equipment lease agreement between MCD and CRC.
 - Purchased equipment for CRC's water quality sampling.
 - Coordinated the pick-up and transfer of new equipment to CRC staff.
- With Watkins, met with Conservation Enhancement Grant applicant to discuss ideas on how to expand scope of the landowner's proposed project and additional details requested by Grants Committee.
- Participated in EO virtual meeting on developing CD Staff Exit Procedures to facilitate staff transitions.

Technical Assignments:

- Continued management of the no-till drill rental program, including 1 July rental.
- Resent fee letter to no-till drill renter with unpaid damage fee.
- Participated in virtual classroom portion of NRCS Streamside and Riparian Habitat Assessment training.
- In-office drop-in meeting with owner/president of StableMATRIX on potential partnering opportunities.
- Provided Seeley Lake landowners technical assistance on weed control, pollinator seeding, and habitat enhancements.

Communication and Outreach:

- Participated in MACD Virtual Leadership Training Series – Working with the Community
**1 Holiday – Independence Day; 4 Days Vacation*

Radley Watkins - Resource Conservationist

Office Administration:

- Coordinated the May District Board meeting.
- Followed up on actions taken at the June meeting by writing letters, packaging them, and sending them.
- Reviewed/edited/approved draft June meeting minutes.
- Approved and submitted staff timesheets to County payroll and entered payroll in Quick Books.
- Reconciled County Mill Levy account in Quick Books.
- Conducted weekly staff meetings and updated Chairman Hall.
- Drafted and finalized agenda for July 11, 2022, District meeting.

310 Law Administration:

- Reviewed and processed four new 310 applications and started one new complaint.
- Visited property on Holland Creek with FWP Biologist to assess potential bridge length.
- Checked Glacier Creek with FWP Biologist to assess erosion to date.
- Spoke to Cliff Fletcher regarding his ongoing challenges with flooding on Rock Creek (CM0522).
- Visited Seeley Lake property with Vogt to provide technical assistance on habitat.

- Conducted site inspection on Clearwater with Vogt and Inspection Team (MS1622).
- Conducted site inspection on unnamed, non-distinct drainages in Bitterroots with Vogt (MS2422-2722).
- Met with County Public Works to discuss 310 Law and building permits.
- Attended County “show and tell” on permitting with multiple agencies to discuss 310 requirements.
- Fielded public calls regarding 310 permitting requirements.

Program Management:

- Continued discussions with Bryce Christiansen from Weed District about MCD sponsoring DNRC funding for Rocky Mounty Exploration Center Community Demonstration Garden.
- Wrote PL566 narrative.
- Attended monthly Grant Creek Working Group site field trip.
- Presented Missoula Bear Smart Working Group Hazard Assessment County Commissioners and City Council.
- Presented to Miller Creek TIP to CAPS and County Commissioners.
- Continued to write the Bear Smart Conflict Management Plan to the public.
- Met with Highlander Brewery owners to discuss creekside restoration and CD grant options.
- Participated in Clark Fork Coalitions strategic planning session.
- Reviewed proposal for Trout Unlimited’s RFP to do beginning analysis on Grass Valley Irrigation District point of diversion to discuss infrastructure needs.
- Met with Missoula Irrigation District’s Board to discuss issues at the headgate and ditch.
- Participated in NRCS riparian assessment training.
- Coordinated seed giveaway for MCD pollinator project.
- Continued to work with Mackenzie Tenan, BSWC member, to update the MCD Stream Crossing Guide.
- Participated in Small-agriculture Land Conservation Working Group hosted by Community & Planning Services (CAPS) with Chairman Hall.
- Met with Grant Creek landowner Dale Fry to discuss MCD Conservation Enhancement grant.

**10 hours of Sick Leave, 27 hours of Vacation, 8 hours Holiday Pay – 4th of July*

Middle Clark Fork Corridor Project (PL 566) – Watkins reported on recent correspondence with Rob Roberts of Trout Unlimited. Roberts has received grant money to hire a consultant to begin some of the planning work associated with improvements to the Grass Valley French Ditch diversion site.

Other Reports

BSWC member update – Vogt reported that Mackenzie Tenan will participate in tomorrow’s field training on the NRCS Streambank and Riparian Assessment methodology she plans on using for her assessment of Pattee Creek. Watkins reported that Tenan held a kick-off meeting for the Pattee Creek restoration project where she did mention Missoula CD’s involvement.

New Business

Correspondence and Upcoming Events – Vogt reviewed the Upcoming Events sheet include in the Supervisors’ meeting packet and highlighted the 2022 Montana Range tour that will be held August 30-31, 2022 in Great Falls. No additional Correspondence was received over the past month.

Site Inspections Scheduling – Next month’s site inspection date is currently scheduled for Tuesday, August 2nd. Watkins will request Supervisor participation in advance of this date.

Programs

Grants Program:

MCD Grants – Vogt reported that he and Watkins met recently with Dale Frey to discuss modifications to Conservation Enhancement Grant CEG-01-22 proposal that would expand the area of lower Grant Creek protected by riparian fencing and utilize a full \$5,000 CEG award. A full grant contract for ECS-01-22 Healthy Watersheds: WEN’s Family Citizen Science Program still needs to be developed for the approved \$5,000 Education Cost Share grant to the Watershed Education Network.

Sponsored Grants – Vogt reported that DNRC grant agreements were received for two HB223 grants and a new DNRC Education Mini-Grant. He added that a considerable amount of his time had been spent on HB223 grant 23G-22-3705 Priority Water Quality Monitoring in the Clearwater Valley in terms of developing and finalizing the contract between Missoula CD and the Clearwater Resource Council along with purchasing the required equipment and supplies being paid for through the grant. Vogt also stated the District is likely to receive another DNRC grant agreement to assist with educational signage at the new fairground’s facility.

Revised MCD Grant Program – Vogt reported that the FY 2023 MCD Grant Program will be fully launched once a FY 2023 Budget is approved.

Equipment Program – Vogt reported there was one drill rental since last month’s meeting. Another fee letter was sent to the renter who broke one of the drill’s closer wheels, ran over a nail with one of the drill’s main tires, and did not properly clean the drill before returning it. No reply or payment had been received.

Pollinator Program – Vogt reported on providing technical assistance and wildflower seed packets to a Seeley Lake landowner.

Wildlife Damage & Habitat Conservation Program – Watkins reported he continues to participate in the Missoula Bear Smart working group adding that FWP Bear Biologist, Jamie Jonkel, indicated there may be a larger role for the CD to play in the future. Watkins also stated there have been community members referring to “bear smart” efforts that aren’t necessarily part of the formal process or official working group.

Urban & Small Agriculture Program – Hall reported that the new community group continues to meet in an effort to keep advancing this issue.

Other New Business – Hall reported there will be a float by the Smurfit-Stone site taking place on July 21, 2022 with interested parties and citizen advisors to assess current conditions of the levees. There are likely extra seats available if any of the other Supervisors are interested in participating.

Old Business

Lease Agreement – Rocky Mountain Gardens and Exploration Center – The Board discussed whether it was ready to approve the lease agreement. They directed Watkins to email the latest version of the agreement and that all Supervisors would review it prior to taking action at the August Board meeting.

NACD Dues – There was no discussion or action taken regarding this item.

MACD Dues – The Supervisors discussed the presentation by Boslough-King, Simpson, and Naegeli earlier in the meeting with one Board member expressing it was the best explanation they had received on MACD activities and what benefits Missoula CD receives from the organization.

Bob Schroeder moved to pay the Missoula CD’s 2022 MACD dues for the full amount of \$17,000. Art Pencek seconded the motions. Vote was unanimous in favor – motioned carried.

Northeast Missoula County Supervisor Needs – There was no discussion or action taken on this item.

FY 2023 Budget – As discussed under Committee Reports, the Budget Committee will meet on July 25, 2022 to review and provide recommendations on the FY 2023 Budget.

Other Old Business – None

Payment of Bills and Claims

Vogt stated that this month’s bill and claims included the quarterly Supervisor reimbursement claims. A transfer from the mill levy account to the regular checking account was included to account for purchases under the 23G-22-3705 Priority Water Quality Monitoring in the Clearwater Valley grant.

Bob Schroeder moved to pay the bills, claims, and quarterly Supervisor reimbursement claims. Art Pencek seconded the motion. Vote was unanimous in favor – motion passed.

Petty Checking Account

| Date | Description | Charge | Deposit | Balance |
|-----------|--|------------|----------|------------|
| | Balance from June meeting | | | \$1,514.79 |
| 6/13/2022 | Worden’s Market–sandwiches for Grant Committee mtg | (\$60.00) | | \$1,454.79 |
| 6/14/2022 | USPS – rolls of stamps (2 first class & one extra ounce) | (\$136.00) | | \$1,318.79 |
| 6/15/2022 | USPS – priority postage for grant | (\$17.40) | | \$1,301.39 |
| 6/15/2022 | Transfer from Checking Account | | \$700.00 | \$2,001.39 |
| 6/20/2022 | City of Missoula: parking – Watkins – CAPS meeting | (\$2.00) | | \$1,999.39 |
| 6/27/2022 | City of Missoula: parking – Watkins – BCC meeting | (\$2.00) | | \$1,997.39 |
| 6/27/2022 | City of Missoula: parking – Watkins – CAPS meeting | (\$3.50) | | \$1,993.89 |
| 6/29/2022 | Splash Car Wash | (\$13.59) | | \$1,980.30 |
| 7/1/2022 | Zoom – Monthly fee for Watkins & Vogt | (\$31.10) | | \$1,949.20 |
| 7/2/2022 | Fisher Scientific – equipment/shipping for 223 Grant | (\$575.41) | | \$1,373.79 |
| 7/6/2022 | BrandTech Scientific – equip/shipping for 223 Grant | (\$366.75) | | \$1,007.04 |
| 7/15/2022 | BrandTech Scientific – equipment (backordered) | (\$55.83) | | \$951.21 |

| | | | | |
|--|--|------------------|---------------------|-----------------|
| | | | | |
| | | Totals | (\$1,263.58) | \$700.00 |
| | | NET TOTAL | (\$563.58) | |

Checking Account

| Date | Description | Charge | Deposit | Balance |
|-----------|--|------------------|---------------------|-------------------|
| | Balance from June meeting | | | \$14,333.44 |
| 6/13/2022 | Return – H. May drill deposit refund | (\$340.90) | | \$13,992.54 |
| 6/14/2022 | Transfer from tax mill levy account | | \$5,500.00 | \$19,492.54 |
| 6/15/2022 | Check 1550: Montana Biological Weed Project – OpMG-03-22 | (\$500.00) | | \$18,992.54 |
| 6/15/2022 | Check 1551: Bitter Root RC&D – OpMG-04-22 | (\$500.00) | | \$18,492.54 |
| 6/15/2022 | Check 1552: MACD-Bridger PMC – OpMG-05-22 | (\$100.00) | | \$18,392.54 |
| 6/15/2022 | Check 1553: Missoula Co. Weed District – EdMG-02-22 | (\$500.00) | | \$17,892.54 |
| 6/15/2022 | Check 1554: Watershed Education Network–ECS-01-22 | (\$5,000.00) | | \$12,892.54 |
| 6/15/2022 | Check 1555: Transfer to Petty Checking Account | (\$700.00) | | \$12,192.54 |
| 6/22/2022 | J. Lambert – No-till drill rental | | \$150.00 | \$12,342.54 |
| 7/6/2022 | J. Holloron – No-till drill rental & deposit | | \$486.90 | \$12,829.44 |
| 7/11/2022 | Return – J. Holloron drill deposit refund | (\$340.90) | | \$12,488.54 |
| | | | | |
| | | Totals | (\$7,981.80) | \$6,136.90 |
| | | NET TOTAL | (\$1,844.90) | |

Savings Account

| Date | Description | Charge | Deposit | Balance |
|-----------|---------------------------|------------------|---------------|-------------|
| | Balance from June meeting | | | \$50,421.93 |
| 6/30/2022 | Interest | | \$3.31 | \$50,425.24 |
| | | | | |
| | | Totals | \$3.31 | |
| | | NET TOTAL | \$3.32 | |

DA Davidson Account

| Date | Description | Charge | Deposit | Balance |
|-----------|---------------------------|------------------|---------------------|--------------|
| | Balance from June meeting | | | \$201,876.01 |
| 6/30/2022 | Losses | (\$1,811.71) | | \$200,064.30 |
| | | | | |
| | | Totals | | |
| | | NET TOTAL | (\$1,811.71) | |

Tax Mill Levy Account (Warrants/Claims)

| Date | Description | Charge | Deposit | Balance |
|-----------|---|------------------|----------------------|---------------------|
| | Balance from June meeting | | | \$311,823.31 |
| 5/20/22 | Payroll – Pay Period 10 – Program Specialist only (manual entry oversight) | (\$3,329.07) | | \$308,494.24 |
| 5/31/2022 | Mill Levy and Interest | | \$109,681.30 | \$418,175.54 |
| 6/14/2022 | Truax – repair parts for no-till drill | (\$50.34) | | \$418,125.20 |
| 6/14/2022 | AlphaGraphics – Healthy Riparian Guides | (\$2,441.38) | | \$415,683.82 |
| 6/14/2022 | Radley Watkins – reimbursement for Area 5 EO meals | (\$59.50) | | \$415,624.32 |
| 6/14/2022 | Verizon Wireless – District cell phones | (\$104.72) | | \$415,519.60 |
| 6/14/2022 | FIB Mastercard – fleet gas card | (\$194.87) | | \$415,324.73 |
| 6/14/2022 | Charter Spectrum – Office internet | (\$109.99) | | \$415,214.74 |
| 6/14/2022 | Transfer to Checking Account | (\$5,500.00) | | \$409,714.74 |
| 6/17/2022 | Payroll – Pay Period 12 | (\$6,018.81) | | \$403,695.93 |
| | | | | |
| | | Totals | (\$17,808.68) | \$109,681.30 |
| | | NET TOTAL | \$91,872.62 | |

Adjournment

Bob Schroeder moved to adjourn the meeting at 9:22 pm. Art Pencek seconded the motion. Vote was unanimous in favor – motion passed.

| Voting Record – CD Supervisor | IN FAVOR | OPPOSED | ABSTAIN |
|-------------------------------|----------|---------|---------|
| Tim Hall | 12 | - | - |
| Libby Maclay | 12 | - | - |
| Travis Greenwalt | 12 | - | - |
| Paul Parson | 12 | - | - |
| Art Pencek | 12 | - | - |
| Bob Schroeder | 12 | - | - |
| Sidney Wills | 12 | - | - |

The next Missoula Conservation District meeting is scheduled for **Monday, August 8, 2022**, with the location to be determined based on the most updated COVID guidance. If the meeting is held in-person, a virtual option via Zoom or phone will also be offered.