

**Missoula Conservation District
October 11, 2022 at 7:00 p.m.
3550 Mullan Rd, Ste 106, Missoula, MT 59808 – with virtual option**

Missoula Conservation District Attendees: Tim Hall (Chair); Libby Maclay (Vice-Chair); Travis Greenwalt* (Treasurer); Paul Parson (Supervisor); Art Pencek (Supervisor); Bob Schroeder (Supervisor); Bart Morris* (Associate Supervisor); Josh Schroeder* (Associate Supervisor; joined at 9:00 pm); Radley Watkins (Staff); Bryan Vogt (Staff)

Additional Attendees: Travis Lemke* (NRCS Supervisory District Conservationist); Ladd Knotek (MT FWP); Elena Evans (Missoula Valley Water Quality District; joined at 8:20pm); Matt Heimel (Missoula County Floodplain); Karen Williams* (MS-43-21); Tom Browder* (MS-43-21); Wayne Croft (MS-40-22); Judy Croft (MS-40-22); Frank Muth (MS-40-22); Henry Wheeler* (MS-44-22); Netta Linder* (MS-44-22); Jared Shaw* (MS-45-22); TJ Hagemo* (MS-45-22); Nels Larson (Public); Kay Webb* (Public)

*Denotes virtual participation via Zoom

Absent: Sidney Wills (Supervisor); John Hart (Senior Deputy County Attorney);

Call Meeting to Order – 7:00 pm by Tim Hall

Minutes – Maclay discussed proposed corrections to minor grammatical errors within the draft minutes.

Libby Maclay moved to approve the September 12, 2022 minutes with the grammatical corrections discussed. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

Treasurer’s Report – Travis Greenwalt presented the following account balances from the District’s QuickBooks Balance Sheet dated October 8, 2022 included in the Supervisors’ meeting packets. Also included was the year-to-date Profit and Loss report also dated October 8, 2022.

First Security Bank – Checking	\$22,373.73
First Security Bank – Petty Checking	\$993.62
First Security Bank – Savings	\$50,435.63
DADCO Savings	\$191,298.09
Tax Mill Levy Account at County	\$360,581.55
Total Bank Accounts	\$625,682.62

Public Comment – None

NRCS Report – Travis Lemke, Supervisory District Conservationist, reported that the sign up deadline for CSP and EQIP applications is October 28th. There will be an outreach event held on October 25th in partnership with the DNRC and Blackfoot Challenge in support of the Potomac Forest Health TIP. Lemke reported on beginning an education and outreach project with a class from Big Sky High School in partnership with the Missoula CD. This project will provide some hands-on field work for students related to soils, grazing, and other natural resource principles. Lemke stated he recently attended the MACD Area 5 meeting and that he will also attend the upcoming annual MACD Convention in Helena.

310 Emergency Notices – none

Existing 310 Permits

MS-07-18 – Threshold Contracting – Rattlesnake Creek – Vegetation Removal, Tree Removal, Building in Riparian Zone
Geocode: 04-2200-11-2-05-08-0000

Watkins reported there were no new updates regarding this item.

MS-42-21 – Andy Drobeck obo University of Montana – Pattee Creek – Bridge
Geocode: 04-2200-34-3-09-01-7000

Watkins reported that the applicant requested a one-year extension to this permit that has an expiration date of November 8, 2022. None of the permitted work has begun and no other modification is requested.

Tim Hall moved to approve a one-year time extension to 310 Permit MS-42-21 with all other conditions of the approved permit to remain unchanged. Libby Maclay seconded the motion. Vote was unanimous in favor – motioned carried.

310 Permit Applications

MS-33-21 (Tabled 09/13/21, Re: CM-02-21) – Todd & Lisa Bender – Cooney Creek – Channel/Bank Restoration
Geocode: 04-2992-06-2-01-15-0000

Watkins reviewed the history of the 2021 application that resulted from a 310 Violation. The Bender's have moved out of state but expressed willingness to conduct work required to resolve Violation No. CM-02-21. The landowners have expressed interested in having corrective work done but have stated that they will not allow the Bender's back on their property, nor do they wish to conduct the work themselves. The Board discussed different options to move the application forward, but no action was taken.

MS-43-21 (Re: CM-05-21) – Robert Shaffer obo Double Arrow Ranch – Drew Creek – Restoration
Geocode: 04-2541-07-2-02-07-0000

Watkins reviewed the application and photos taken from previous site inspections. A site inspection was conducted again on October 6, 2022 with Parson, Knotek, Watkins, and Tom Browder attending. Browder stated that the proposed project includes installation of 6-ft tall delineators on 50-ft centers along the edge of the road so that snowplow operators do not plow any closer to the creek than this. Approximately 2 cubic yards of fill that was plowed into a parking area next to the creek will also be removed. Browder stated he will be presenting this solution to the DARLOA board tomorrow night for their approval in order to bring a more defined plan to the November MCD Board meeting for review. Knotek and Parson reported that site constraints make this a difficult location as the road sits immediately between Drew Creek and the damp, unstable hill side. The Board took no action on this item.

MS-40-22 – Wayne and Judy Croft c/o Muth Consulting Engineers – Lolo Creek – Bridge Replacement
Geocode: 04-2090-20-3-02-01-0000

Watkins reported on a new application for replacement of an existing, 45-ft long bridge crossing Lolo Creek with a new 65-ft long bridge. Watkins presented site location slides, plans from the application, and photos taken during the October 6, 2022 site inspection with Parson, Knotek, and Watkins attending. Frank Muth provided additional clarification that no equipment would need to enter the stream. The new bridge will sit on precast concrete sills with risers. The bridge will have a freeboard of 4-feet, 4-inches above the creek. Parson and Knotek reviewed their team member reports recommending approval of the project and noted that the plans to move the bridge slightly downstream and off of a bend of Lolo Creek was beneficial.

Paul Parson moved to declare Application No. MS-40-22 a project for review under the 310 Law, to approve the project as proposed, and to waive the 15-day waiting period after the Board's decision. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

The Board recommended that no equipment be allowed in the water and that vegetation removal be limited to the width of the bridge approach. Additionally, if MDT requires additional riprap or other variations from what is approved in the 310 Permit Application, a modification of the 310 Permit will be required.

MS-43-22 – Daniel Harper – Marshall Creek – Irrigation Sump Replacement
Geocode: 04-2201-18-2-01-09-0000

Watkins reported on a new application to replace an existing irrigation sump on Marshall Creek. Watkins presented site location slides along with photos from the application and site inspection that took place on October 6, 2022 with Parson, Knotek, Harper, and Watkins attending. Parson and Knotek reviewed their team member reports recommending approval of the project.

Paul Parson moved to declare Application No. MS-43-22 a project for review under the 310 Law, to approve the project as proposed, and to waive the 15-day waiting period after the Board's decision. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

MS-44-22 (Re: CM-08-22) – Henry Wheeler – Grant Creek – Removal of Concrete and Fill
Geocode: 04-2326-32-3-09-01-0000

Watkins reported on a new application required as a condition of 310 Violation No. CM-08-22 to resolve work done without a valid permit. Watkins reviewed site location slides and presented photos taken during the October 6, 2022 site inspection with Parson, Knotek, Wheeler, and Watkins attending. Watkins stated that Wheeler had paid his \$250 fine leveled as a result of CM-08-22. Parson and Knotek reviewed their team member reports recommending approval of the project with modifications. They discussed discovering the presence of a historic concrete diversion dam that Wheeler had placed additional concrete on top of and that removal of the new concrete would likely cause more disturbance than allowing it to remain in place. Wheeler was also advised that any future work requires prenotification and the review and approval of a new 310 Permit application.

Paul Parson moved to declare Application No. MS-44-22 a project for review under the 310 Law, to approve the project with modifications incorporating recommendations from team member reports, and to

waive the 15-day waiting period after the Board's decision. Bob Schroeder seconded the motion. Vote was unanimous in favor – motion carried.

- To minimize disturbance, the small amount of concrete shall be left in place over the existing historic concrete check feature.
- The following steps shall be taken: 1) salvage sod from the banks of the irrigation ditch, 2) remove fill placed during headgate maintenance from the side channel and place it where the sod was removed from the irrigation ditch, and 3) place the sod removed from the irrigation ditch and use it to restore the disturbed bank of Grant Creek.

MS-45-22 – Phillips 66 c/o Jared Shaw – Clark Fork River – Pipeline Replacement and Removal
Geocode: 04-2094-02-2-01-03-0000

Watkins reported on a new application for the installation of new pipeline; capping, filling, and abandonment of the existing pipeline; and pulling of previously abandoned pipeline within the same right-of-way underneath the Clark Fork River. Watkins presented site location slides and photos from the application. A site inspection was conducted on October 6, 2022 with Parson, Knotek, and Watkins attending. Parson and Knotek reviewed their team member reports recommending approval of the project with modifications. They discussed the desire to remove both the existing pipeline to be abandoned and previously abandoned pipeline rather than just the capping and abandonment of one. Phillips 66 did agree to submit a subsequent 310 Permit application for the removal of the existing pipeline to be abandoned.

Bob Schroeder moved to declare Application No. MS-45-22 a project for review under the 310 Law, to approve the project with modifications incorporating recommendations from team member reports, and to waive the 15-day waiting period after the Board's decision. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

- The removal of the pipeline's concrete anchors is part of this permit; however, equipment shall be kept out of the river.
- The remaining abandoned and capped pipeline shall be removed in 2023 with the submission and approval of a 310 permit application.

MS-46-22 – Boyer Ranch c/o Joe Boyer Jr. – Clark Fork River – Bank Stabilization
Geocode: 04-2428-33-4-02-03-0000

Watkins reported on a new application to repair the bank stabilization measures that resulted in 310 Violation No. CM-01-22. Joe Boyer, Jr. was fined \$250.00 for the work done found to be in violation of the 310 Law, but he was not required to remove the bank stabilization measures he had already constructed. Due to continued erosion and bank sloughing, repair of the bank stabilization measures is now being proposed. Watkins presented site location slides and photos taken during the October 6, 2022 site inspection with Parson, Knotek, Boyer, and Watkins attending. Site inspection photos showed how the river has undercut the fence in this location. Knotek and Parson both recommended denying Boyer's proposed repair of the bank stabilization measures, but also the approval of a modified project for removal of the existing fence and structure that is falling into the river. They also recommended replacement of the fence

no less than 10-feet back from the edge of the bank noting that Boyer had indicated a willingness to do this during the site inspection. Missoula County Floodplain Administrator, Matt Heimel, expressed satisfaction in learning that the 310 Application would not be approved as proposed as there were multiple County Floodplain concerns with the initial project approach.

Paul Parson moved to declare Application No. MS-46-22 a project for review under the 310 Law, to approve the project with modifications incorporating recommendations from team member reports, and to waive the 15-day waiting period after the Board's decision. Tim Hall seconded the motion. Vote was unanimous in favor – motion carried.

- Remove placed debris, poles, and fence that have been undercut and fallen in river.
- The cottonwood log can stay in the river.
- Relocate fence no less than 10 feet back from the edge of the bank but 20 to 25 feet would be better.
- No additional bank work, sloping, or importation of material is allowed at site.
- No work is allowed on the upstream ford and before work is conducted a new 310 permit application must be submitted and approved.

310 Complaints

CM-10-22 – John Gardner – Grant Creek – Vegetation Removal
Geocode: 04-2326-10-3-03-01-0000

Watkins reported on an anonymous complaint he received regarding vegetation removal and mowing up to the water's edge on a parcel located on upper Grant Creek. Watkins presented site location slides and photos from a site visit he conducted on October 3, 2022. Watkins also stated he had sent a letter to the renter of the parcel but has not yet contacted the landowner. Photos from the site visit indicate that vegetation had been removed approximately 10-20 feet back from the edge of the bank. Heimel stated that the new county zoning code states that riparian vegetation must be left intact within 50-foot of a stream or river.

Paul Parson moved to consider Complaint No. CM-10-22 a violation of the 310 Law for activity initiated on a perennial stream without a valid permit. Tim Hall seconded the motion. Vote was unanimous in favor – motion carried. Watkins will write a letter to the landowner informing them of the 310 Violation and requesting they contact him to discuss requirements to resolve the violation.

Existing Violations

CM-02-21 (Re: MS-33-21, Tabled 9/13/21) – Deborah & Andrew Carstensen– Cooney Creek – Channel/Bank Restoration
Geocode: 04-2992-06-2-01-15-0000

See MS-33-21 above for additional details.

Minutes
Missoula Conservation District
October 11, 2022

CM-05-21 (Re: MS-43-21) – Double Arrow Ranch Landowners Association c/o Greg Neudecker – Drew Creek – Fill Stream
Geocode: 04-2541-07-2-02-07-0000

See MS-43-21 above for additional details.

CM-03-22 (Re: MS-22-22) – Justin Turley – Lolo Creek – Vegetation Removal
Geocode: 04-2092-35-3-02-05-0000

Watkins stated there were no updates to provide. This item will remain on the agenda until the applicant provides evidence that work to resolve the violation has been completed under Permit No. MS-22-22.

CM-08-22 (Re: MS-44-22) – Henry Wheeler – Grant Creek – Damming/Concrete/Operating Machinery in Stream
Geocode: 04-2326-32-3-09-01-0000

See MS-44-22 above for additional details.

310 Inquiries & Issues

Watkins reported being notified that the checkboards for the Hamilton Day Ditch on Rattlesnake Creek were still in the creek past irrigation season. Knotek stated he had already contacted the ditch rider, Michael Conner, to have the checkboards removed.

Reports

County Attorney Report – John Hart was not in attendance; no report had been provided.

Montana FWP – Ladd Knotek reported that there has been a lot of work done on restoring and improving habitat on Grant Creek. He explained that while physical barriers have been removed there are migration barriers due to low flow. There are effectively 3 sections of Grant Creek: above Snowbowl, from Snowbowl to the interstate highway, and below the highway each with a distinct fish population. He stated that there are 10 times more bull trout in Grant Creek than in Rattlesnake Creek.

DNRC Conservation District Bureau – A copy of Hailey Graf's October 2022 written report was provided in the Supervisors' meeting packets.

Bitter Root RC&D – Libby Maclay stated no meeting had taken place since last month.

Weed District/Extension – No representative was in attendance and no report had been provided. Hall reported that Jerry Marks had extended an invitation to the Missoula CD Board and staff to attend an October 12th fundraiser event to benefit the Rocky Mountain Gardens & Exploration Center.

Watershed Groups – No representatives were in attendance and no reports had been provided.

Planning Board Update – Josh Schroeder reported that the Planning Board had a meeting last week after a long hiatus. A subdivision proposal was reviewed and a presentation was given on the Missoula County pathways and trails master plan.

Water Quality District – Elena Evans presented materials on the history and current status of the Smurfit-Stone site as it relates to the mapped channel migration zone, the continued rapid failure of the site's berm along the Clark Fork River, and issues with known contamination coupled with the need for additional sampling for proposed cleanup solutions. The Smurfit-Stone site is currently going through the EPA's Superfund process and there has been a lot of local opposition to the possibility of maintenance and upkeep of the berm possibly being included in the final remedy and Record of Decision. The WQD and other local interests would rather see the berm removed and the associated clean-up of contaminants behind the berm where historic wastewater ponds were located. Right now, the failing berm prohibits the Clark Fork River from accessing over 450 acres of floodplain. Evans recommended that the Board write a letter referencing their historic involvement with 310 permitting at this site and their opposition to allowing the berm to remain in place as part of the proposed cleanup efforts.

Bob Schroeder moved to have a letter drafted for the Board Chairman to sign stating the District's support of removing the berm and for the cleanup of contaminants within the berm and the historic mill site behind the berm. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

District Committees – Hall stated that the Personnel Committee needs to meet soon to discuss advertising the open staff position.

Missoula CD Employees – Written reports were included in the Supervisors' packets. Watkins reported that activities included several public outreach events and getting the District out in front of the public.

Bryan Vogt - Program Specialist

Office Administration:

- Checked District's general email and QuickBooks accounts daily; received/distributed agency mail daily
- Assisted Watkins in facilitating and taking notes at the September 12th Board meeting (in-person & virtual)
- Submitted monthly claims to the county for payment; entered monthly claims into QuickBooks
- Posted August 8th approved meeting minutes to District website
- Drafted minutes from the September 12th Board meeting
- Handled deposits; reconciled First Security Bank accounts (3) and DA Davidson account in QuickBooks
- Prepared monthly claims, agenda, financial report, and upcoming events sheet for monthly meeting packet
- Sent agenda to the county for public posting; posted agenda & approved minutes on the CD website
- Updated quarterly Supervisors' reimbursement claims as needed
- Emailed MACD updated Supervisor Longevity awards information; sent in Area 5 meeting registration
- Put together meeting packets for monthly Board meeting and sent Zoom link for virtual participation

Program Assistance:

- Prepared Form 273, 310 Permit – CD's Decision, for applications considered at October 11th meeting

- Assisted members of public with 310 Law inquiry questions on the Clark Fork River, Bitterroot River, Clearwater River, and Lolo Creek
- Assisted with file management of 4 new 310 Permit Applications and 1 new Complaint
- Updated 310 Master List spreadsheet and Current Permits webpage on MCD website
- Assisted Watkins, as requested, with MCD Program updates for MACD Area 5 Annual Report
- With B. Schroeder, Maclay, Watkins, and Lemke, attended MACD Area 5 meeting in Bigfork
- Participated in BSWC Host Site meeting while Watkins was out on site inspections
- Continued Grant Program Management:
 - Updated MCD Grants Program materials for October 31, 2022 application cycle
 - Corresponded with H. Graf on grant management needs for existing DNRC grant contract
 - LCG-01-22 Johnson Creek Fish Screen: Prepared, sent, and processed executed grant contract
 - CEG-01-22 Frey Grant Crk Riparian Fencing: Prepared grant contract; met with grantee to provide grant contract for review
- With Watkins, participated in Rolling Rivers Trailer training and pick-up from Flathead CD

Technical Assignments:

- Managed no-till drill rental program, including 1 rental, 2 reservations, 2 cancelations, and 3 inquiries
- Gave presentation on MCD Equipment Rental Program to Bitterroot CD at their 9/27/2022 meeting
- Participated in NRCS Soil Health teleconference: High Density/Short Duration Grazing Trials
- Participated in classroom portion of NRCS Stockwater Systems training
- Participated in half of the NRCS Range Inventory field day
- Provided technical assistance on weed identification & treatments, and pesticide licensing

Communication and Outreach:

- With Watkins and T. Lemke, met regarding Corner Village Farms engineered wetland septic system discussions
- With Hall and Watkins, met with DNRC Conservation Seedling Nursery staff regarding partnering ideas
- With Watkins, Schuler, and Lemke, participated in tour of Garden City Harvest's River Road Farm
- Participated in third EO meeting on CD Employee Exit Strategy/Staff Transition policies for Districts

**1 Holiday (Columbus Day/Indigenous Peoples' Day); 3 Hrs Sick Leave*

Radley Watkins - Resource Conservationist

Office Administration:

- Coordinated the September District Board meeting.
- Followed up on actions taken at the September meeting by writing and sending letters.
- Reviewed/edited/approved draft September meeting minutes.
- Approved and submitted staff timesheets to County payroll and entered payroll in Quick Books.
- Reconciled County Mill Levy account in Quick Books.
- Conducted weekly staff meetings, worked with Vogt on work planning, and updated Chairman Hall (while in the Country).
- Drafted and finalized agenda for October 11, 2022, District meeting.
- Wrote MCD Annual Report for Area V meeting.

- With B. Schroeder, Maclay, Vogt, and Lemke, attended MACD Area V meeting in Bigfork, giving verbal summary of MCD Annual Report.
- Submitted FY23 Budget to County with Permissive Mill Levy request.
- Filled out AMTOPP speakers contract and sent them bio and picture for February conference.
- Participated in MACD/EO NRCS Computer Systems meeting.
- Filled out a recommendation for Mackenzie Tenan.
- Created Zoom Link for October Supervisor meeting and past to Vogt.
- Reviewed and edited the draft minutes from the September meeting.
- Emailed with DNRC CARD regarding a DNRC facilitatory and met with Kate Wilson of DNRC as a potential facilitator.
- Worked on job description for new hire.
- Wrote Chairman Update for October meeting.
- Reviewed Vogt's work, including Employee Report, Invitee List, Upcoming Events, and more.

310 Law Administration:

- Met with Henry Wheeler, and Joe Boyer to help them complete 310 permit applications.
- Reviewed and processed six (6) new 310 applications, calling four (4) complete, and processed two (1) new complaint.
- Met with Kurt Mace in person to receive his 273 and discuss project MS-03-22.
- Conducted nine (7) site inspection on with Supervisor Parson and FWP Biologist, Ladd Knotek.
- Fielded public calls regarding 310 permitting requirements.
- Made copies for Attorney Natalie Hammond of files related to Clark Fork riverbank issue.
- Worked with landowners of CM-02-21/MS-33-21 to see what restoration they would approve of.
- Met with County and State partners to discuss new Sha-Ron fishing access parking expansion.
- Worked with County Flood plain to figure out how riparian exclusionary fencing will be permitted.
- Emailed and met with the Highlander Brewery regarding future restoration efforts.
- Updated 310 Master List spreadsheet.

Program Management:

- With Vogt, participated in Rolling Rivers Trailer training and pick-up from Flathead CD, and returned trailer alone.
- Tabled at Sentinel High Schools Big Burn event using the Rolling Rivers Trailer.
- Tabled at the City 50th anniversary of the Clean Water Act celebration featuring a Jacob Island Clean Up.
- Tabled at the Rattlesnake Watershed Group annual event at Ten Spoons Winery.
- Set up Table for October 15th Clark Fork Farmers Market to promote Pollinator Program.
- Participated in Western Agriculture and Grazing Conference meetings and recruited panelists for the conference.
- Toured Garden City Harvest with Vogt and NRCS staff.
- Participated in classroom portion of NRCS Stockwater Systems training.
- With Watkins and T. Lemke, met regarding Corner Village Farms engineered wetland septic system discussions.

- With Hall and Vogt, met with DNRC Conservation Seedling Nursery staff regarding partnering ideas.
- Corresponded with BSWC program about recent Member award and sent in MOU.
- Participated in Pattee Creek restoration planting with Mackenzie Tenan, BSWC member.
- Participated in monthly Grant Creek Working Group meeting.
- Worked with landowner Dale Fry on a 310 permit for his riparian-protection, cattle-enclosure fence.
- Worked with NRCS and TU on PL566 consultant discussion.
- Attended Missoula Bear Smart Working Group meeting in preparation for joint City and County review of adoption of Bear Smart Resolution of support.
- Participated in range assessment and annual monitoring of Clark Fork Cattle Company with NRCS staff.
- Prepared for fist conservation trivia night at the Imagination Brewery to be held on October 13th.
- Attended DNRC nursery meeting with Hall and Vogt.
- Discussed Wildlife Crossing Workshop with National Wildlife Federation.

**1 Hour Sick Leave, 1Holiday (Indigenous People's Day)*

Middle Clark Fork Corridor Project (PL 566) – Watkins reported that staff from the state NRCS office will be coming out soon to meet with the District and that the project appears to be heading in the right direction.

Other Reports

Watkins reported after last month's meeting he received three comments from Supervisors regarding concerns over having the District prepare an official response to the Holland Lake development project. No comments from the District were prepared or submitted. Hall stated that the USFS received 3,000 comments on the issue.

BSWC member update – Watkins reported that Mackenzie Tenan recently completed her restoration project on Pattee Creek below Higgins Avenue that consisted of vegetation plantings. Each participating landowner will receive a yard sign to put up acknowledging their involvement. On each sign, along with other partners', the Missoula Conservation District's logo will be present.

New Business

Correspondence and Upcoming Events – Vogt reported receiving notice in today's mail of the Montana Department of Agriculture's 42nd annual Young Ag Couples Conference to be held January 18 – 21, in Helena. The notice requested nominations of couples by November 12, 2022, which is prior to the next Board meeting. The Board took no action nor made any recommendations. Vogt reviewed the Upcoming Events sheet highlighting the Rocky Mountain Gardens & Exploration Center fundraiser this Wednesday, Conservation Trivia at Imagine Nation Brewery this Thursday, and the District's Strategic Planning session next Tuesday.

Site Inspections Scheduling – November's site inspections are scheduled for Thursday, November 10th. Watkins will request Supervisor participation in advance of this date.

MACD Area 5 Meeting Report – Watkins reported that he and Vogt attended the meeting in Big Fork along with Bob Schroeder and Libby Maclay. Travis Lemke also attended. The District’s annual report and MACD Report to 2022 Area Meetings were included in the Supervisor’s meeting packet. Maclay was elected as the new Area 5 Representative to fill a current vacancy. Watkins presented the following Supervisors with their respective longevity pins received at the Area 5 meeting: Travis Greenwalt (10 years), Art Pencek (20 years), and Sid Will (50 years).

MACD Annual Convention and Resolutions – Vogt reported that no resolutions came forth from Area 5, but there are several resolutions from across the state that will need to be reviewed at next month’s meeting. Registration is now open for the 2022 Convention taking place November 15-17 in Helena. The early bird registration deadline is October 31st. Bob Schroeder stated he would attend, and Maclay stated the need to see if she had a conflicting obligation. Watkins and Vogt stated their desire to attend pending Board approval.

Tim Hall moved to allow staff to attend the 2022 MACD Convention in Helena and to proceed with all necessary travel arrangements. Art Pencek seconded the motion. Vote was unanimous in favor – motion carried.

Western Montana Grazing & Ag Conference – Watkins reported that the planning for this event is coming along well. The conference will be held January 19-20, 2023 with Cory Miller invited as the keynote speaker. Watkins asked if there was interest in providing assistance to local students who wish to attend. The Board advised contacting local school program leaders to see what interest there might be before the Board discusses what assistance to offer.

2023 Big Sky Watershed Corps Member – Watkins reported the District had been selected to host a 2023 BSWC member. A prior grant application to be able to provide an additional housing stipend to the member was not selected for funding. However, there is another grant opportunity through MACD that is currently open. If received, this funding would free up \$7,000 of funding already committed by the District that could then be offered as a housing stipend to the member. The Board directed staff to proceed with developing a proposal for this MACD grant opportunity.

Programs

Grants Program:

MCD Grants – Vogt reported that the next grant cycle will be advertised on the District website tomorrow with an October 31st application deadline. He also reported receiving notification that Big Blackfoot Chapter of Trout Unlimited’s Legacy Grant project for the Johnson Creek Fish Screen was recently completed. The Frey Riparian Fencing Conservation Enhancement Grant project has been voluntarily postponed by the applicant over concerns that it may require a 310 Permit application and review under the County’s new zoning codes.

Sponsored Grants – Vogt reported that all of the District’s current DNRC grants require quarterly status reports by October 15th.

Equipment Program – Vogt reported there had been one rental of the no-till drill since last month with anticipation that there will be more fall rentals before the end of the season.

Pollinator Program – Watkins reported giving out lots of wildflower seed packets at various tabling events. He will also be tabling at the upcoming Clark Fork Market on October 15th.

Wildlife Damage & Habitat Conservation Program – Watkins reported that local National Wildlife Federation staff have asked if they can give the District a brief workshop on their new app to record the wildlife road crossing sites. Watkins proposed having staff meet with NWF and report back to the Board.

Urban & Small Agriculture Program – Hall reported that he may back off some of his participation until the group decides on a specific direction. The NRCS will have dedicated EQIP funding for what they are deeming Community Agriculture. Travis Lemke remains involved in these discussions, however, NRCS is still determining the rules for this program.

Strategic Planning – Watkins reported he is still trying to find a facilitator for October 25th. If one cannot be found, he will plan on facilitating the session. There was agreement to keep this to a 2-hour event and for Watkins to send out a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis worksheet for each Board member to complete and bring to the session.

Other New Business – Hall reported that he, Watkins, and Vogt met with the new DNRC Conservation Nursery Production Manager on the idea of developing a native seed production program. This concept has a lot of positive potential with the opportunity for the District to play a key partner role.

Old Business

Other Old Business – None

Payment of Bills and Claims

Tim Hall moved to pay the bills, claims, and quarterly Supervisor reimbursement claims. Art Pencek seconded the motion. Vote was unanimous in favor – motion passed.

Checking Account

Date	Description	Charge	Deposit	Balance
	Balance from September meeting			\$15,926.64
9/12/2022	R. Indreland - No-till drill rental (3-day) & deposit		\$486.90	\$16,413.54
9/12/2022	Return: R. Indreland drill deposit refund	(\$48.70)		\$16,364.84
9/12/2022	DNRC 310 Admin Grant		\$5,600.00	\$21,964.84
9/21/2022	Cotner Law - Payment for copies of 310 files		\$92.89	\$22,057.73
9/26/2022	CM-08-22 fine payment		\$250.00	\$22,307.73
10/4/2022	E. Smart: No-till drill rental (1-day) & deposit		\$486.90	\$22,794.63
10/4/2022	Return: E. Smart drill deposit refund	(\$340.90)		\$22,453.73
10/5/2022	Check 1556 - MACD Area 5 Meeting registration	(\$80.00)		\$22,373.73
	Totals	(\$469.60)	\$6,916.69	
	NET TOTAL	\$6,447.09		

Petty Checking Account

Date	Description	Charge	Deposit	Balance
	Balance from September meeting			\$1,820.26
9/12/2022	City of Missoula -downtown parking for Watkins	(\$2.00)		\$1,818.26
9/12/2022	Famous Daves - September meeting meal	(\$173.40)		\$1,644.86
9/13/2022	Box - Annual service fee	(\$450.00)		\$1,194.86
9/15/2022	Walgreens - office supplies	(\$6.49)		\$1,188.37
9/15/2022	Walgreens - photo printing	(\$3.99)		\$1,184.38
9/20/2022	Staples - office supplies	(\$121.01)		\$1,063.37
9/26/2022	The Home Depot - screws to repair RR Trailer	(\$2.76)		\$1,060.61
10/2/2022	Target - table cloth for tabling events	(\$32.00)		\$1,028.61
10/2/2022	Zoom - Monthly fee	(\$31.10)		\$997.51
10/7/2022	Pattee Creek Market - supplies for field event	(\$3.89)		\$993.62
	Totals	(\$826.64)	\$0.00	
	NET TOTAL	(\$826.64)		

Savings Account

Date	Description	Charge	Deposit	Balance
	Balance from September meeting			\$50,432.10
9/30/2022	Interest		\$3.53	\$50,435.63
	Totals	\$0.00	\$3.53	
	NET TOTAL		\$3.53	

DA Davidson Account

Date	Description	Charge	Deposit	Balance
	Balance from August meeting			\$198,897.81
9/30/2022	Losses	(\$7,599.72)		\$191,298.09
	Totals	(\$7,599.72)	\$0.00	
	NET TOTAL	(\$7,599.72)		

Tax Mill Levy Account (Warrants/Claims)

Date	Description	Charge	Deposit	Balance
	Balance from September meeting			\$376,842.29
8/26/2022	Payroll - Pay Period 17 reconciliation correction	(\$0.01)		\$376,842.28
8/31/2022	Mill Levy and Interest		\$2,604.58	\$379,446.86
9/9/2022	Payroll - Pay Period 18	(\$6,023.94)		\$373,422.92
9/13/2022	Verizon Wireless - District cell phones	(\$104.92)		\$373,318.00
9/13/2022	Charter Spectrum - Office internet	(\$109.99)		\$373,208.01
9/13/2022	FIB - Fleet Gas Card	(\$63.29)		\$373,144.72
9/13/2022	Bryan Vogt - Express 1-day Postage Reimbursement	(\$26.95)		\$373,117.77
9/13/2022	Lee Enterprises - Legal Notice posting	(\$24.00)		\$373,093.77
9/23/2022	Payroll - Pay Period 19	(\$6,023.95)		\$367,069.82
10/7/2022	Payroll - Pay Period 20	(\$6,023.95)		\$361,045.87
	Totals	(\$18,401.00)	\$2,604.58	

Adjournment

Tim Hall moved to adjourn the meeting at 10:20 pm. Art Pencek seconded the motion. Vote was unanimous in favor – motion passed.

Voting Record – CD Supervisor	IN FAVOR	OPPOSED	ABSTAIN
Tim Hall	12	-	-
Libby Maclay	12	-	-
Travis Greenwalt	12	-	-
Paul Parson	12	-	-
Art Pencek	12	-	-
Bob Schroeder	12	-	-
Sidney Wills	Absent	-	-

The next Missoula Conservation District meeting is scheduled for **Monday, November 14, 2022 at 7:00 p.m** in the USDA Service Center conference room located at 3550 Mullan Road, Suite 106, Missoula, MT 59808. A virtual option to join via Zoom or phone will also be offered.